



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

**G D MODI COLLEGE OF ARTS,
PALANPUR**

- Name of the Head of the institution **DR S G CHAUHAN**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **02742253784**
- Mobile no **9426411500**
- Registered e-mail **principal@gdmca.ac.in**
- Alternate e-mail **gdmca_2000@yahoo.co.in**
- Address **Opp. S T Workshop, Near Aroma Circle**
- City/Town **Palanpur**
- State/UT **Gujarat**
- Pin Code **385001**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**

- Location **Semi-Urban**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **HEMCHANDRACHARYA NORTH GUJARAT UNIVERSITY**
- Name of the IQAC Coordinator **DR MIHIR M DAVE**
- Phone No. **02742253784**
- Alternate phone No. **02742253784**
- Mobile **9428369261**
- IQAC e-mail address **gdmartsiqac@gmail.com**
- Alternate Email address **mihir.dave@gdmca.ac.in**

3.Website address (Web link of the AQAR (Previous Academic Year)

3.Website
https://gdmca.ac.in/admin/assets-admin/naac-pdf/AQAR_2021-22_pdf.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://gdmca.ac.in/admin/assets-admin/naac-pdf/academic_calander_2022-23_pdf_final_MMD.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.70	2004	16/09/2004	15/09/2009
Cycle 2	B	2.57	2014	05/05/2014	04/05/2019
Cycle 3	B+	2.60	2020	11/03/2020	10/03/2025

6.Date of Establishment of IQAC

08/07/2015

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTIONAL	NSS REGULAR GRANT	HNGU	2022-23	30000
INSTITUTIONAL	JOB PLACEMENT	KCG, GOVT. OF GUJ.	2022-23	15000
INSTITUTIONAL	AMRUT MAHOTSAV	KCG, GOVT. OF GUJ.	2022-23	10000
INSTITUTIONAL	PANCH PRAKALP	KCG, GOVT OF GUJARAT	2022-23	10000
INSTITUTIONAL	AMRUT MAHOTSAV	KCG, GOVT OF GUJARAT	2022-23	5000
INSTITUTIONAL	NSS REGULAR GRANT	GOVT. OF GUJARAT	2022-23	35000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

- All the faculty members prepared their own Academic Calendar with

a view to delivering curricular, co-curricular and extracurricular and research activities effectively and through a well-planned and documented process. • Signed MOU with a renowned Career Academy (Liberty Career Academy) and carried out coaching class for competitive exams. • Successfully carried out add on course "Beauty Parlour Training" and "Self Defense Training" for women empowerment and CWDC Activities. NSS activities done at large scale. • Dept. of English successfully organized Quiz, Class room seminar for UG and Literary Film Festival for PG. Other Dept also carried out robust co-curricular activities by forming study circles to promote critical thinking research aptitude. • Successfully boosted two Best Practices 1. "Pustak Parab Project" (Free Mobile Library on 1st and 3rd Sundays at the heart of city "Shashivan"- Garden 2. Humanist Youth Forum Activities in collaboration with Jan Seva Ejj Prabhu Seva Group (MOU with this local NGO)

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
All the faculty members should prepare their own academic calendar	All the faculty members prepared academic calendar and followed it throughout the year
All the faculty members should deliver lecture in FM Radio Palanpur Community Service	Mostly all the faculty members delivered lectures
Teaching literary texts through dramatization and movie show.	Dept of Sanskrit and English organized Movie Show and Literary Film Festival
Beauty Parlour and Self Defense Training should be organized for woman empowerment.	Beauty Parlour Certificate Course and Self -Defence Training were successfully carried out.e
Quiz, classroom seminar/presentation and weekly test	all the dept. organized quiz, presentation and weekly test and viva
Environment Awareness program should be organized	Two Nature Camp and trekking programs were organized successfully
To start Pustak Parab in Shashivan (a beautiful gardent in the heart of the city)	Every 1st and 3rd Sundays, pustak parab is organized successfully and visitors of the

	garden are given book
To organize field visit to Banas Dairy and Food Corporation of India	Dept of Economics took the initiative and carried out both the events successfully
To organize a webinar on NEP 2020	Dept of Sanskrit took the initiative and organized online webinar on NEP and the place of Sanskrit in Education
To deliver expert lecture in other educational institutions	5 faculty members delivered expert lectures in other institutions and the other faculty members delivered lectures in Palanpur FM Community Radio Service
To promotion innovation and Entrepreneurship related activities	20 hours Innovation Prabodh Training Program was organized in which 64 students participated

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Alternate Email address	mihir.dave@gdmca.ac.in 3.Website
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gdmca.ac.in/admin/assets-admin/naac-pdf/AQAR_2021-22_pdf.pdf
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13. Whether the AQAR was placed before statutory body?	No
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<ul style="list-style-type: none"> Name of the statutory body
--

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE
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Year	Date of Submission
2022-23	05/04/2024

15. Multidisciplinary / interdisciplinary
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Our college is affiliated to Hemchandrachary North Gujarat university, Patan and follows the rules and regulations of it as far as syllabus, paper scheme,

program outcomes and

course outcomes are concerned. Apart from core compulsory subjects English, Sanskrit, Gujarati and Economics, our students are offered to choose philosophy, Hindi, history and Political Science. Mostly, in all core compulsory subjects, there are optional papers

focusing entirely on interdisciplinary and multidisciplinary approach. It is a goal of GDMCA to provide students access to a variety of disciplines, to create opportunities for self-learning, creativity and innovation. To achieve this goal, GDMCA has taken steps to transform itself into an institution providing holistic, multidisciplinary education. To cite a few examples, GDMCA implemented interdisciplinary/multi-disciplinary courses designed by HNGU. Our students are extensively trained in new age skills through various skill development activities like Finishing School Training Program, Cultural Activities, NSS, NCC and Humanist Youth forum, *Pustak Parab* (Free Mobile Library for all), celebration of various national and international commemorative days and other activities conducted by each department. Faculty members incorporate interdisciplinary and multidisciplinary approach in teaching their respective subjects. Faculty members also publish research papers in interdisciplinary and multidisciplinary subjects.

16. Academic bank of credits (ABC):

National Education Policy 2023 marks a transformative policy, replacing a three decade old framework; envision a modernized education system that transcends boundaries. "Academic Bank of Credit" (ABC) is a new innovation under the inclusion of National Education Policy 2020. It means an academic service mechanism as a digital established by University Grants Commission to facilitate students to become its academic account holders. Thus, it paves the way for seamless student mobility between or within degree granting HEI's through a formal systems of credit recognition, credit accumulation, credit transfer and credit redemption to promote distributed and flexible teaching-learning. Academic Bank of Credit will store the students' academic data and academic awards. The ABC enables students to register or commence credit transfer. It enables students' mobility across HEI's to help in seamless integration. From the academic year 2022-23, Our College started implementing it for B A Sem. 1 students and step by step, every year it will be implemented systematically. The students are encouraged and

informed about this new trend and its importance. Its full implementation is to start from 2023-24.

17.Skill development:

The College runs State Govt. sponsored Finishing School Program to enhance employability skills. Four Study Circles and Humanist Youth Forum organize various

Soft skills and life skills development activities and students are encouraged to participate in them. The institution has successfully run Coaching Class for the Aspirants of Competitive Exams in collaboration with Liberty Career Academy, Beauty Parlour Class and Self-defence Training for Girls successfully. One of the objectives of these courses is to help the students to secure employment and self-development. Co-curricular and extra-curricular activities are designed keeping in mind soft skill and life skill development. Plethora of activities pertaining to social service and awareness were intended to promote interpersonal skill, social and civic responsibility skill, leadership skill and the social harmony skills. Literary Circles aim at promoting communication and learning skills so that the students may develop their critical thinking and writing skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute conducted plethora of activities with a view to developing integration of Indian Knowledge system. The college has run Certificate Courses in Informal Spoken Sanskrit and Diploma Course in Sanskrit. These two courses were run by signing MOU with Central Sanskrit University, New Delhi. Essence of Indian Traditional Knowledge is introduced into the curriculum through which students are exposed to need and importance of protecting Indian traditional knowledge related to science, agriculture, philosophy, literature and Indian epistemology. Apart from this, students are sensitized in universal human values during the induction program and Humanist Youth Forum. Our Festivals are celebrated in unique way to inculcate cultural values and Indian Knowledge System. For example, every year Teacher's Day is celebrated in which the students themselves teach the topics of their syllabus. They are taught the importance of GURU in our life. International Mother tongue Day and Yoga Day are celebrated. Sanskrit Dept organized Webinar on

NEP and importance of Sanskrit Language in Current Scenario.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution is affiliated to HNGU. The university has designed all programs with COs, POs focusing on Outcome based education (OBE). In their teaching methodology, all professors keep in mind the outcome of the courses by making the students aware of the need of the course in the current scenario of job market and how it can help students develop specific skills. Each department organizes various activities with a view to achieving certain outcomes. The students are made aware of the new curriculum that include content and activities facilitating in-depth subject knowledge, research skills, entrepreneurship and employability skills and service learning. All four study circles and departmental activities are designed so as to foster the holistic development of the students. Dept. of Economics organize field visit and Dept. of Sanskrit organized Celebration of Sanskrit Week & NEP Webinar for students. Dept of Gujarati and English organized Literary Film Festival. Hence, Outcome is always the base of all activities.

20.Distance education/online education:

e-contents are being developed by faculty members. Through mobile apps and whatsapp groups, study material and important youtube video links are shared. Students are promoted to study 20% course via online mode. Apart from regular offline lectures, online seminars and lectures are organized time to time.

Extended Profile

1.Programme

1.1 221

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 3880

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

2015

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

1540

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

18

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

18

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	221
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	3880
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	2015
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1540
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	18
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	18
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4. Institution

4.1	20
Total number of Classrooms and Seminar halls	
4.2	73,75,893
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	51
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to HNGU and follows the University designed curriculum, program outcomes and course specific outcomes, academic calendar. CBCS/elective course system and Semester System have been implemented in all UG-PG courses. At the beginning of academic year, an Action Plan, Academic Calendar and Timetables are prepared and circulated on the Whatsapp group; College Mobile App. HOD's arrange a meeting and distribute the Syllabus to all faculty members. Teachers prepare Teaching Plan as per the academic calendar and Learning Outcomes. Use of ICT and student centric methods ensure effective curriculum delivery and improve the performance of the students. The students are provided study materials, old question papers and links of online resources. The trained teachers employ effective teaching methods and appropriate and updated materials, digital resources, audio visual aids, multimedia and ICT instruments. The teachers supervise the learning progress and resolve the problems of poor learning and

absenteeism by counseling. Written tests, assignments, seminars and presentation are conducted regularly. Co-curricular activities are implemented to create genuine interest and love for the subjects. If there are constraints to complete the curriculum, extra classes and counselling sessions are conducted. The whole teaching-learning process is monitored regularly and feedback and suggestions received.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gdmca.ac.in/admin/assets-admin/naac-pdf/1_1_11.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution is affiliated to HNGU and the University prepares the academic calendar. Academic Calendar is prepared in accordance with University by the Principal, IQAC and HOD's. In preparing it, special care is taken to ensure that the syllabus and CIE must be completed within the time limit. The students are apprised of academic calendar and same is uploaded on college website, mobile app. and displayed on notice boards. The Principal conducts meeting with the HoDs and staff regarding smooth implementation of the academic calendar and conduct of CIE. The Schedule of all Examinations is given in academic calendar. The course teachers announce the syllabus and display Assignment Topics and Monthly Test, presentation as per the academic calendar. Assignments are submitted by students as per the dates given in academic Calendar. The slots of Monthly Test, Internal Exam, Written Assignments and Uni. Exam are mentioned in the academic calendar. Display of Marks is also as per the schedule given in academic calendar on the notice boards as well as college website to ensure transparency and correctness before they are forwarded to the university. The students are informed well in advance about the CIE and its importance during the lectures.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

809

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender : A throbbing Women Cell Girls are given training of horseriding, karate and rifle shooting. Guided properly about their anatomy and its complications through lectures by experts of the field. Competitions like Mehendi, Rangoli Quizzes, debates, singing, elocution and creative writing and costume wearing etc. Encouraged to participate in Quizzes, debates, singing, elocution and creative writing, NCC, NSS, Sports and cultural activities. Regular introduction to their rights and laws by expert lectures.

Environment and Sustainability : The college has a strong tendency for environment sustainability. Ban on Plastics and Use of Helmet is must. The cleanliness drives organized. Rain water Harvesting, Green Audit, Energy Audit, Safety Audit etc. and planting more and more variety of trees with newer techniques. Fluoride Awareness Programme. Our students go village

to village and measure TDS and spread awareness about how to neutralize the drinking water. Human Values and Professional Ethics The college celebrates all national days and festivals to instill social, religious and national values in the students. Regular Blood Donation Camps, Book fair, Fun Fair, Awareness rallies, cleanliness drives. NSS and NCC teams have helped during disasters like flood and earthquake and stood with the people of region.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

210

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3880

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1344

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The motto is to equip the students with the right kind of higher education. College adopts a process of identifying slow and advance learners on the basis of their responses in the classroom and the performance in the Unit Test as well as Internal Examinations. The teachers observe the performance of the students in the classroom activity; unit test and internal test and the list of the slow and advanced learners' list get reshuffled. The remedial coaching is provided to slow learners and the topics are taught in a simple and understandable way again. Advanced learners are encouraged to refer advanced textbooks, journals and reference books. Home assignment and projects are taken and prepared from the Students. They are motivated to participate in seminar presentation, debates, book review presentation etc.

Activities:

Slow learners: Individual Counselling, Remedial Coaching, Easy to grasp study material, Group discussion session, Encouragement in NSS, Sports, Cultural and academic activities, Extra library books.

Advance learners: Advance notes and Reference Books, Seminar sessions, Participative learning sessions i.e. Role play & Svayamshikshak Din (Teachers' Day), Group discussion sessions, and activities such as Cultural, NSS, Youth Festival and Sports to develop their overall personality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3880	20

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college, affiliated to HNG University, follows the structure of all programmes of the university. The teachers use student centric, coherent methods and the use of ICT to give students experiential and participative learning experience. Assignments, Quiz, Classroom seminar, Presentation, Group Discussion etc. are integral part of teaching learning process making the students active and involved stake holders instead of being passive and nonchalant. The teacher facilitates learning by allowing each student to comprehend at their personal level by ensuring their involvement in class activities. The students are made aware of course objectives, programme specific objectives and programme outcomes. Feedback of the Course and teachers provides an opportunity to identify any lacunae which can then be addressed. Written Assignments enhance confidence, develop writing skills and hone style. Seminars help students share their understanding of the topics well and overcome stage fear and develop oratory prowess. Discussions and debates on contemporary issues are encouraged so that students can reflect and analyze. Finishing School Programmes and Placement Cell organize life skills

programmes. Sports, cultural activities, NSS and NCC are provided to evolve aesthetics of the students. Student representation as members on committees involve them in the decision making process and maintain transparency.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute follows ICT enabled teaching. Efforts are taken by the institute to provide e-learning atmosphere in the classroom:

1. In addition to chalk and talk method, the faculty members use the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning.
2. Some of the classrooms are fully furnished with LCD/OHP/Computers. The entire faculty use laptop for preparing their notes and presentations. Moreover, Whatsapp groups have been formed and the students are provided select online resources such as YouTube videos, pdf books and infolibnet for their study topics.
3. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva.
4. All online lectures and classes were conducted on MS Team. The teachers use PPT, online short videos etc to make learning pleasing and easy to grasp the difficult ideas. Institute premises are Wi-Fi enabled. Specialized computer laboratory with an internet connection has been provided to promote independent learning. NAMO Wi-Fi facility is provided on individual laptop and mobile devices. Well security is provided to Wi-Fi users. Its access is controlled by the system administrator.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

298

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. The system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. Admissions are given purely on merit basis. Students who are admitted for the concerned course are assessed continuously through various evaluation processes. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in academic calendar. The weightage for the unit tests varies as per the concerned faculty. Personal guidance is given to the slow learners after their assessment. Topics are given by their teachers to the students to prepare for power point presentation/ oral presentation. For transparent and robust internal assessment, the following mechanisms are conducted:

- Internal Examination Committee.
- Question Paper Setting as per University Paper Scheme.
- Conduct of Examination and Timely display of Results.
- Interaction with students regarding their internal assessment.

Internal assessment enhances the interest of the student towards learning and attending the classes. The students take active participation in various co-curricular and extra-curricular activities for their overall personality development.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

We have a well-organized mechanism for Redressal of examination related grievances. The student can approach the College Examination Committee to redress the examination related grievance. A student can apply revaluation by submitting a written application to the College Examination Committee if not satisfied with the result. If there is change in score, it is corrected by College Examination Committee. College declares final revaluation result within two days. The students have the freedom to use the suggestion box to put in the note of dissatisfaction with the internal examination mechanism. The principal and in charge of faculty keeps an eye on the overall procedure by conducting the periodical meeting with the college examination committee. Grievances regarding university examinations are forwarded to the University Grievances Committee. Students who were not satisfied with their marks at the University examinations can apply for Revaluation/ Reassessment to the University. Only the first year students can make application for their verification at college level and remaining students of other courses at degree level communicate with the University regarding revaluation. The Institution follows the University policy. The entire mechanism to deal with examination related grievances is time bound as per University rule and regulations.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Keeping in mind the objectives of Outcome Based Education (OBE), the university has framed the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) for each course and they are displayed in the university website. The same are widely propagated and publicized. Website Class rooms Notice Boards Fresher's Meet Faculty meetings Alumni meetings Professional Body meetings Library The teachers create awareness on POs, PSOs and COs. The faculty members, class teachers, mentors also inform the students and create awareness and emphasize the need to attain the outcomes. Program specific outcomes (PSOs) are the specific skill requirements and accomplishments to be fulfilled by the students at micro level and by the end of the program. POs incorporate many areas of inter-related knowledge, skills and personality traits that are to be acquired by the students during their graduation. Course outcomes (COs) are direct statements that describe the essential and enduring disciplinary knowledge, abilities that students should possess and the depth of learning that is expected upon completion of a course. They are clearly specified and communicated. In all the interactions with the students, awareness on POs, PSOs and COs is consciously promoted.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation process of the students is followed as per the rules and regulations of the University authorities, Board of Examinations and Faculty. The implementation of the syllabi with changes and the process of evaluation of the learners are monitored by the university authorities, the management of the college and the Principal. Our institution promotes the teachers to organize workshops as well as to participate in the seminars and conferences. Moreover, they are promoted to present and publish research papers to achieve the Course Outcomes and Programme Outcomes successfully. College examination committee deals with the effective implementation of the evaluation reforms regarding the attainment of course outcomes and programme outcomes. The committee initiates a few steps such as Unit Tests, presentation, Seminars etc. Our college conducts the activities such as cultural activities, N.S.S. Activities, Career Counseling, Personality Development Program, SCOPE, Yoga Centre, Various collegiate and inter-collegiate competitions, Scholarly Lectures, Health Awareness Programs, Life Skills Development Program, University Youth Festival, Humanist Youth Forum etc. Students are promoted for the creativity in Literature in the form of writing Articles, Poems and Essays etc. for the college Annual Magazine Parnasha help to attain the COs and POs. Zonal and Inter zonal sports competitions are organized.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gdmca.ac.in/admin/assets-admin/naac-pdf/2_6_2_Addition.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1384

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gdmca.ac.in/admin/assets-admin/naac-pdf/Student-satisfaction-survey-2022-23_Final.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

04

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

G D Modi College of Arts strives to create an invigorating environment for creation and transfer of knowledge. The Management, faculty and students have had plenty of opportunities to initiate, conceptualize and implement ideas. The departments organize classroom seminars every semester, moreover, they organize Seminars/ State Level Competitions etc. which provide a platform for sharing of knowledge as eminent speakers are invited to give talks. Humanist Youth Forum conducts the activities to develop scientific temper and rational behaviour of the students. The college has a separate section for PG students and researchers in the library. There is a Research Library having many reference books. The students are encouraged to use this resource for their academic pursuits. Four faculty members are recognized PhD guides. The students of PG are given research guidance by the PG Teachers for promoting a research culture among students. Students learn to design

experiments, analyze and interpret data and present their findings in conferences/seminars. Dept. of English organized Literary Film Festival. The students of PG were shown 4 movies based on noted literary texts of the syllabus. The movie show was followed by critical discussion on various topics. Mentoring system proves to be very helpful.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://youtu.be/vUHZOS18ges , https://youtu.be/3GvyhmIJbc4?si=aH0pxWnt421ESdAd , https://youtu.be/uD2ImRuo-vk?si=L0n027gYSHaprJlQ , https://youtu.be/e9jK98Ge6Ao

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

04

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

9

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

05

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college has actively engaged in various extension activities through the Humanist Youth Forum and National Service Scheme

(NSS). These platforms serve as catalysts for promoting holistic development and community welfare among our students.

1. E-Fire and Cyber Crime Awareness Program: - Aimed at educating students about the risks associated with cyber crimes and the importance of fire safety measures in the digital age.
2. Adventure Camp: - Organized to instill leadership qualities, teamwork, and resilience among students through challenging outdoor activities.
3. National Disaster Response Force Training Rally: - Conducted with the distribution of play cards emphasizing cleanliness, water conservation, and environmental preservation to raise awareness among students and the community.
4. Road Safety Awareness Program: - Designed to educate students about road safety regulations and the importance of responsible driving to reduce accidents and fatalities.
5. Farm Visit and Pre-Medical Camp: - Provided students with practical exposure to agricultural practices and offered medical assistance to underprivileged communities, promoting health awareness.
6. Cleanliness and No More Plastic Drive in Neighboring Village: - Organized a cleanliness drive nearby village, coupled with an initiative to reduce plastic usage, contributing to environmental sustainability.

we create positive change for the betterment of society.

File Description	Documents
Paste link for additional information	https://gdmca.ac.in/admin/assets-admin/naac-pdf/Best_Practice_1_2.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1501

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Adequate infrastructure and physical facilities for teaching learning

- classrooms, seminar hall, boys and girls rooms, counselling room, reading library, research library, computer room, adequate availability and optimal utilization of physical infrastructure for teaching-learning, sports and cultural activities. Sufficient number of well-furnished, well ventilated, spacious classrooms equipped with overhead projectors for conducting theory classes. Smart ICT Classrooms with provision of Multimedia learning, Wi-Fi connectivity and internet access.
- A seminar hall for conducting seminars, finishing school activities, group discussion and presentation and other similar activities.
- The research library and reading rooms for doubt clarification and special remedial classes for weak and needy students.
- Wi-Fi enabled with 24/7 internet facilities to the students and staff. Internet facility in language lab, classrooms, library, and offices of all Departments.
- Computerized College library and research library with automating the issue of books with bar code reader. The library has 38965 titles; 47 journals and magazines covering all major fields of humanities and literature.
- The library covers an area of 3271 sq. ft. with ample study space. Research Library with Excellent resources and Membership of N List Journals. Access to millions of books. Unlimited downloads.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The multipurpose seminar hall and Open Air Theater are used for performance of cultural activities.
- Practical sessions of cultural activities such as plays, mimes, folk dance, skit etc. are performed in the multipurpose hall.
- A cultural committee led by a senior faculty looks after the needs and amenities of the Students.
- To inculcate the cultural and traditional values amongst the students, the events such as traditional days, University Youth Festival cultural Events/Competition are organized. The cultural committee organizes various cultural events, activities and competitions during the academic year. Cultural events are conducted by committee at college level and prize winners are awarded Prizes on Annual Day. These students are given chance to participate in University Youth Festival competitions.
- The Students are trained by the faculty members and professional artists who are well versed in different arts like drama, dance etc.
- U N Maheta Indoor Gymkhana and Fitness Centre for all kinds of indoor games and gym.
- Yoga hall for yoga. Four faculty members are yoga teachers.
- The Sports Committee conducts inter-collegiate tournaments and Annual Sports Day. There is playground for each sports. Equipment, kits and sportswear are all provided to the students. The College participate in almost all university-level sports competitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

119.42

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library spreads in an area of 3271 sq ft. The library is automated, and has a spacious reading hall and reference section. The reading area can accommodate 100 users at any point of time. The library is automated with integrated library management software SOUL 2.0 (Software for University Libraries) of INFLIBNET. The various housekeeping activities of the library such as data entry, issue and return and renewal of books, member logins etc are done through the software. The reading and reference section is provided with fans and tube lights. The Books are classified according to Dewey decimal classification. OPAC (Online public access catalogue) service is also provided where the users can search the collection of books by title, author, publisher etc. The books are being bar coded and the users are given unique barcode ID. Apart from the printed books

the library is having access to e resources of n list which is a part of e shodhsindhu consortium of INFLIBNET. Users are given awareness and made to access browse,download e books, e journals, databases etc. The library provides reprographic service and internet service. The Internet room is provided with 7 systems with 3 Mbps and Wi-fi facility.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

154480

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

6

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college for the use of ICT. There are smart classrooms, 1 language lab and 01-digitally equipped conference hall. There are two podiums, 51 Computer, 15 Laptops, 4 Xerox machine, 12 Projectors. The up gradation work of two more smart classes is also under construction. The students of the college have an easy access to the computer with high speed internet at the library. The college building and the library building are facilitated with the Wi-Fi connectivity. There is open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms, whenever needed. The different educational sites are shown to the students with the help of digital device. Most of the official work is being done with the help of ICT. The college regularly maintains and upgrade the IT facilities. Following are some basic facilities for updating: Computer is formatted in regular basis. College itself formats the computer without no fees and by the help of computer operator. Antivirus is regularly installed in computer. All computer has anti-virus Wi-Fi connectivity is available as mentioned in 4.1.1, i.e., in Principal chamber, Officer room, IQAC room, teachers room, common room and classrooms and library. CCTV is installed in every classroom. Website is maintained by Ravi solutions, Gawli Para, Durg. College pays a fee for maintains. In this head college spent following amount:

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

51

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5.81

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Regular Maintenance

- Procurement of new books & renew of journals and recommendation for additional books as per updates in curriculum.
- Updating and maintaining of all library records.
- Stock verification and Pest control regularly.
- Library committee collects needs of the students and staff.
- Computer systems, UPS, Software and Servers and IT infrastructure are maintained by IT Coordinator.
- Housekeeping for regular cleanliness of corridors, washrooms, classrooms, Open Air Theatre and Multipurpose Seminar hall, Sanitizing of washrooms and premises are done by external agencies.
- Working condition of audio system, LCD projectors etc.
- Greenery is maintained by the gardeners of external agencies.
- Solar Panels and power backup facilities are maintained by Internal Electrical maintenance department.
- RO, Overhead water tanks, Water coolers and A C's are maintained and cleaned on regular basis. Quality of drinking water is checked by measures pH and Hardness.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2809

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

08

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

244

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

244

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

26

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

195

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

06

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

26

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Right from IQAC to all kinds of curricular, co-curricular and extracurricular activities, the college forms different committees and students, preferably one girl and one boy representative is a member of each committee. Before launching any programme, the members of the committee participate in brain storming sessions and formal meetings called for formulating strategies for the overall curricular, co-curricular and extracurricular development of the students. The college runs Humanist Youth Forum as Best Practice. The motto of this forum is to inculcate leadership qualities in students. Officer bearers of this forum are students and a coordinator of the forum works as a Mentor. Under the banner of this forum, students themselves organize many activities. Hence, students enjoy utmost freedom of action and expression here. The details of this forum activities can be viewed in criteria 7. The following is the list of Committees having student representation and engagement. 1. IQAC 2. Alumni - Co-ordination 3. Sports 4. Cultural Activities 5. Campus/ College Discipline 6. Saptdhara 7. Women Cell Cum Prevention of Sexual Harassment 8. Anti Ragging 9. Student

Grievances Redressal Committee 10. Tour- Excursions / Nature Club 11. NSS 12. UDISHA/ Job Placement & Career Counseling 13. Library – Committee 14. Literary Circles 15. NCC 16. SC/ ST Committee 17. Pandemic caution & Care Committee 18. Student welfare Committee 19. Finishing School Committee 20. Humanist Youth Forum 21. Diploma and Certificate Course in Sanskrit. 22. Pushtak Parab.

File Description	Documents
Paste link for additional information	https://gdmca.ac.in/admin/assets-admin/naac-pdf/Committee.pdf
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

26

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NIL

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: We shall go always a little further with "Better Every day"-**Spirit Mission:** To Spread and promote higher education for the sustainable development of the nation. **Objectives:-** 1. To help the students achieve their aspirations. 2. To create environment conducive to all round development of students. 3. To inculcate in students the virtues of hard work, honesty, fairness, tolerance etc. 4. To prepare fearless men and women who can shirk off the vagaries of life. 5. To award scholarships, prizes and also grant aid to needy students. **Governance:** "Education to All" is the motto. Admissions are given purely on merit. Transparency is maintained everywhere. A well-equipped library, a gymnasium, an open air theatre, a turf wicket cricket ground with a pavilion, indoor games facility, running track, ICT enabled classrooms and a seminar hall, Hygienic water and Canteen, boys hostel, , FM Radio, Management scholarships and free Wi-Fi.

A highly qualified teaching staff, a well-developed research culture and thorough participation in national and international seminars, workshops and conferences creates a better academic atmosphere. Innovative experiments in curricular, co-curricular and extra curricular activities. Maintaining standards of excellence in academic, infrastructure, administrative, financial and environmental affairs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Banskantha District Kelavani Mandal has formed governing body. It consists of management committee members, campus directors and the principal. The governing body follows the key managerial concepts like strategic planning, team work, decision making and computerization. The Management, the Principal and faculties work in coordination with one another to carry out various plans and policy. The management holds one to one meeting every year with the staff members and encourage them to exercise their freedom of expression. The management gives them assignments and appreciates them for the academic success. The Principal coordinates with HOD's, faculty members and non teaching staff members for proper functioning of all academic affairs. Various committees have been constituted to plan and monitor the functioning of different departments and programmes. The Principal is the chief head of the college who is given enough freedom. However, the campus director helps him in the administrative affairs as and when required. The IQAC also plays a vital role in college administration. Enough autonomy is given to all HoDs to run their Departments.. "No one controls the system and no one can escape from the responsibility" is the motto of the working in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC was constituted on 8/7/2015.

1. IQAC holds two meetings in a year. Various Committees in consultation with the principal, heads of various

departments, external members and student representatives, plan and deploy various policies that improve the quality of academic and administrative functioning. The policies and decisions are reviewed in the meeting with the Heads and necessary measures are taken if needed.

2. The budget of the institute is prepared at the beginning of the year and sent for the approval of the management. After the approval is sought, the principal, IQAC and various committees put their plans or proposals for programmes. Heads of the departments monitor the system of each department regularly.
3. Infrastructure requirements for the institute are conveyed to the management and the Principal sees to it that they are fulfilled. Policies and plans are constituted, monitored and evaluated by IQAC, the Principal, and HODs.
4. Two students are there in all committees to handle the co-curricular and extracurricular activities so that we can have earnest participation of the students..
5. The Campus Directors are always available to guide us. The committees carry out the activities and the reports of the work done are submitted to IQAC coordinator. HODs, Physical Director, Librarian, Programme officers of NSS and NCC and conveners of different committees are given full liberty to improve the academic level.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gdmca.ac.in/admin/assets-admin/naac-pdf/STRATEGIC_PLANNING_AND_DEPLOYMENT_DOCUMENT.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Managing Committee of BKDKM ,consists of a President, a Vice president, Secretary, Jt. secretary and other 13 members including the Principal. Other important body of the management is the Managing Committee. The Managing Body of the management plays vital role in fund generation, expansion,development. The Principal is aliaison between the Staff-Students and the Management. Infrastructure requirements for the institute are

conveyed to the management and the Principal sees to it that they are fulfilled. The Management also appointed directors for strengthening administrative and academic activities. The HOD's of each department leads the academic and administrative work. The Principal constitutes different committees at the beginning of each academic year. Management monitors Teaching-Learning Process, Recruitment, Promotion of Staff, Academic Development, Financial Support, and Evaluation of Teachers Performance by way of One to One Meeting and Self- Appraisal Report at the end of an academic year.. Working hours are set according to UGC and Government of Gujarat norms. GPF, Casual Leave, Earned Leave, Medical Leave, Paternity/Maternity leave, etc., have benefited the staff members. The recruitment of the teacher is as per the norms of the UGC, State Government and the affiliated University. The Institute has constituted a Grievances Redressal Committee. The Grievance Redressal Committee consists of senior teachers and guided by the Principal. This committee discusses the matter with the Principal to solve the problem.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://gdmca.ac.in/admin/assets-admin/naac-pdf/Organogram of the institution 2020-21 to 2024-25.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Welfare measures provided by the institute for teaching and nonteaching staff are as under:

- Various leaves as per Government for staff like vacation leave, Casual Leave, Earned Leave, Medical Leave, Duty Leave, Maternity and Paternity Leaves
- GPF and EPF [Employee Provident Fund] staff
- The class IV employees get the facility of Bonus once a year for the festival.
- The class IV employees get the benefit of uniform.
- There is a Registered Co-Operative Credit Society on the campus, directed and managed by the staff. This credit society provides various services like deposit and loan to its shareholders up to a limit.
- Gratuities, Pension and all other such Government welfare schemes.
- First Aid Facility on the campus.
- Additional Facility of the Central Library, Computer, Internet and Printers are provided to teachers conducting research. All permanent teaching staff members are given Laptops.
- Grievance Redressal Cell.
- Medical reimbursement Scheme.
- Duty Leave is granted to teachers to participate and present papers in seminars.
- Sexual Harassment Policy: A Women's grievance redressal cell for addressing complaints regarding sexual harassment.
- Parking Facility
- Free Wi-Fi facility throughout the college.
- Leave Travel Concession
- spirit and family gathering. All peons and sweepers are given "Diwali Bonus" in the form of cash money.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/

workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz.,**

Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has an effective performance appraisal system for teaching and non-teaching staff.

PERFORMANCE APPRAISAL: TEACHING STAFF

- Principal, H O D and the campus directors evaluate the performance of a teacher as per the performance indicators and marking system mentioned in a self-appraisal form and academic diary.
- The president along with Director and Principal holds a one to one meeting with the teaching faculty and evaluate academic/research/creative/curricular/co-curricular or any other work done.
- Self-Appraisal: It is a mandatory process for every teacher to have the self-appraisal form. The self-furnished appraisal form transfers to the IQAC through HOD.
- By Management : The HOD, Faculty I/C, Vice-Principal and the Principal continuously monitor and evaluate the daily work of teacher. The Principal tries to judge the performance of the teacher and discusses the matter with the concerned teacher personally. He guides the teacher for improvement in his/her performance.
- PERFORMANCE APPRAISAL- NON-TEACHING STAFF: It is mandatory for non-teaching staff to have the self-appraisal form.

Principal and Administrative Coordinator continuously monitor and evaluate the daily work of non-teaching staff. Principal, based on all analysis, give suggestions to non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- The accounts are done by Tally software so authorities can monitor entries.
- There is a mechanism of checking, rechecking and crosschecking of accounts by the Accountant, Office Superintendent, Administrative Coordinator and Principal periodically.
- Besides, an arrangement is made by the management for internal audit at least two times a year by C.A. firm, Patel Mankad & Co., Ahmedabad. In the case of spending of UGC grant, there is IQAC, Finance Committee and Library Committee. It finalizes the purchase of necessary equipment and books of the Institute.
- All purchases are done through a tender system. The state government periodically also does an external audit. The grant of state government is finalized only after the audit.
- The last government audit was done in January 2019. There were no major objections raised by the auditor

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The sources of fund

- The grant from State government
- The grant from UGC under various schemes.
- Fees from courses under Self Finance Programmes.
- Donations from Alumni, Senior staff members and general public/community.
- Financial assistance from the Management.

Financial resources are utilized and monitored by the management, Principal, Accountant & different committees. The State Govt. provides grants for the salary of the staff. UGC Grant can be used only for the purpose it is granted for. The tuition fees are deposited to the Government. Fees from S F courses are used for the salary of teaching and non-teaching staff working in the SF departments. The Purchase Committee decides the policy and procedure for purchasing any item. Financial transactions are done only through cheques. Collection of tuition fees, purchases of materials, books, stationeries, equipment and its maintenance, payment of bills are through centralized accounts department. All purchases are done through a tender system. Internal Chartered accountant conducts a financial audit twice in every financial year. The State Government periodically does the external audit. The grant of State Government is finalized only after the audit. The accounts are done by Tally software.

File Description	Documents
Paste link for additional information	https://gdmca.ac.in/admin/assets-admin/naac-pdf/Audit_Report_2022-23.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC makes the faculty and the staff aware of the parameters of quality in research, teaching and assessment and channelize these activities through every innovative and different means to achieve a better outcome. The IQAC undoubtedly takes the lead in transforming the learning atmosphere in the campus into a learner centric one. The focus is given on an overall learning experience of the course. The IQAC holds meetings with the teachers firmly asserts these changes in teaching learning activity. The feedbacks on the academic processes are taken from the students. Relevant issues are taken up and appropriate responses and measures are suggested. IQAC organizes workshops, seminars, exhibition, competitions aiming at the interaction of the academic growth and personal growth. The IQAC monitors the departmental documents by providing clear guidelines and documentation materials. All the faculty members are provided with an academic diary to keep the records of their teaching and other activities. IQAC is also a separate agency for coordinating and implementing the best practices of the institution. The IQAC associates closely with the conduct of various programmes on the campus and provides guidelines to the Committee/body/department regarding the organizing and planning of events. IQAC submits AQAR regularly.

File Description	Documents
Paste link for additional information	https://gdmca.ac.in/admin/assets-admin/naac-pdf/Final_6_5_1.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

IQAC monitors teaching-learning process regularly. Based on feedback, various innovative activities and reforms were introduced. The improvements based on feedback implemented are: the Institute schedules the academic calendar well in advance. The lesson plan is prepared by the faculty members. The IQAC undertakes the analysis of student's feedback. The results of the Preliminary and Final examinations are discussed among the Principal, HoDs, and IQAC. Then, the points of concern are brought to the faculties in their meeting with IQAC. The institution enhanced students' centric methods. Feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, difficulties faced in the subject give a clear idea about the problems faced by the students. Student learning outcomes: 1. Regular class tests and interactions 2. Midterm and continuous evaluation comprising of internal tests, assignments, group discussions, and seminar presentations. 3. Semester system of examination for all courses. 4. Providing Question bank of various subjects to the students. 5. Providing Lecture notes through WhatsApp group 6. Timely Redressal of students' grievances. 7. Extra classes for weak students to solve their problems. Institute maintains an effective internal examination and evaluation system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gdmca.ac.in/admin/assets-admin/naac-pdf/Final_6_5_1.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is promoted by COLLEGE WOMEN DEVELOPMENT CELL. It organizes various programs like seminars, self-defense training, and awareness programs on Gender Equity throughout the year. Dept of English organized a classroom seminar on "Women Writing" to spread awareness regarding human rights of women. YouTube link for details: <https://youtu.be/DGwmp-WXoWE?si=Zx2Ts-43m93OqKlb>

The college has a Big Iron gate to enter in the campus, which has 24/7 security guards. More than 10 security personnel restrict unauthorized entry. Helmet is must for students to use the parking facility. Every activity of entry and exit is recorded and monitored through high resolution CCTV cameras. The Women Cell has been fully functional. The Grievance Redressal Cell and Anti-sexual Harassment Cell is a mechanism for redressing the grievances of the students. The nearby police post is just close to the college. Their services are available if needed. CWDC organizes lectures by Gynecologists. The subject teachers/mentors provide the personal and academic counseling to students. There is Boys' Room and a Girls' Room in the college with separate washroom facilities every floor. The rooms are well ventilated with washrooms, mirrors, RO purified water, first aid box. College library with sitting capacity of 100 students provides equal space and facility.

File Description	Documents
Annual gender sensitization action plan	https://gdmca.ac.in/admin/assets-admin/naac-pdf/CWDC.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gdmca.ac.in/admin/assets-admin/naac-pdf/facilities_for_girls.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Curtailling the generation of waste and the proper disposal / recycling of it is the main concern. The College authorities with the support of Support staff for cleaning and maintaining the campus and with Municipality's drive for door to door collection of waste accomplish the mission of cleaning the solid waste in the campus. Being an Arts college we do not produce any liquid waste except water and this waste water goes into the drainage well.

- Our emphasis is on paperless office and efforts are made to reduce the use of papers. Students are provided material in whatsapp groups.**
- Campus is a Plastic Free Zone and use of plastic is banned.**
- Dustbins for dry waste at prominent places in the campus.**
- A pit dug with the help of NSS volunteers for the disposal of natural solid waste like leaves, wooden branches and**

papers.

- Waste of plastic and papers are collected and sold. The non recyclable waste is disposed of with the help of Municipality.
- A local service provider is hired for annual maintenance of electronic equipments, and disposal of e-waste.
- Non-renewable e-waste is sold. Renewable e-waste is handed over to the authorized vendor.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Secular humanism is the Motto. Students belonging to different caste, religion, regions are studying without any discrimination and they are treated and served humanistic way. Birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi Sardar Vallabhbhai Patel, Teacher's Day, Dr. Bhimrao Ambedkar, Lal Bahadur Shastri are celebrated. On birth anniversary of Sardar Vallabhbhai Patel on October 31 is celebrated as Rashtriya Ekta Diwas and pledge is taken by staff and students every year. 5th September, Teacher's Day, the birth anniversary of Sarvepalli Radhakrishnan is celebrated as "Swayam Shikshakdin". The Students play a role of teacher, principal, vice principal and teach different subjects. Two days Youth and Cultural festival is organized. All the competitions of University Youth Festival are conducted and winners are awarded prizes. NSS and NCC Units organize various programmes related to social issue. The NSS volunteers adopt a village and stay there for a couple of weeks. This participation provides an opportunity for the students to work on social issues. All the students and NSS officers work harmoniously. The college runs Humanist Youth Forum for the promotion of casteless society and social harmony. A cold milk distribution program was organized with a focus on service in which students of Humanist Youth Forum participated. Forum also organized Samvad Setu Workshop to develop inter personal skill.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- GDMCA sensitizes the students and the employees to the constitutional obligations through various curricular and extra-curricular activities. Sem 1 & 2 students are taught introduction to constitution. Dept of Philosophy takes the responsibility of teaching Gandhian Economic Thought, Moral Philosophy, Practical Ethics, Value Education, Philosophy of Human Rights and Applied Philosophy.
- The institute hoists the flag during national festivals and invites eminent persons to inspire students and staff. The college establishes policies reflecting core values.
- Code of conduct is prepared for students and staff and everyone should obey them. Participation of students in Sports and Games, NCC and NSS at National level to strengthen nation wide bond and relation.
- appointing two students one boy and one girl in all the committees.
- The student representatives of each committee are given leadership training and delegate the responsibilities of organising college programmes.
- Staff members participate in the national celebrations, Flag Day and take oaths for the cause of the nation.
- organizing orientation and training programmes, seminars and workshops to sensitize the future leaders to inherit human values and constitutional obligations.
- Ethical Values, rights, duties and responsibilities of citizens are there in Elocution/ Debates activities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://gdmca.ac.in/admin/assets-admin/naac-pdf/CONSTITUTION DAY CELEBRATION.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

GDMCA has completed three cycles of NAAC accreditation. Our college every year celebrates International Day of Yoga, Swami Vivekanand Jayanti, Gandhi Jayanti, World AIDS Day, World Environment Day, Independence Day and we celebrate Republic Day in a unique way. NCC cadets and NSS vounteers participate in the celebration zealously. We also celbrate Hindi Day, Women's Day, World Consumer Right's Day, Sardar Jayanti etc.

However, in this year, due to covid 19 pandemic, prolonged lockdown and implementation of SOP, Govt. of India, the college has not been able to celebrate these day off line. All the professors, in their lectures spared some time talkig about importance of these days.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college has run two best practices : Humanist Youth Forum- and PUSTAK PARAB (FREE LIBRARY).HYF aims at promoting the spirit of enquiry and the joy of discovery whereas SSD aims at minimizing the distance between the teacher and the studetns by involving senior or advancer learners in teaching slow learners and poor studetns.The humanist youth forumteaches them to look critically at various issues. SSD conducts the activities with a view to overcoming the slow learners' problems such as they are diffident, and overtime develop an inferiority complex.The forum organizes various programs through which students are given opportunities to build leadership and strengthen their selfexpression.Mainly students got conceptual strength, understood various aspects of life, and started discussion with one another and become confident and aware about their weakness and strength. And most important they started to questioning and heading towards the humanistic approach.some students were not opening up, need to develop more tool and activities for their active engagement.The college celebrates 5th September - Teacher's Day.The advanced learners and seniors come forward to teach the subject and topic of their choice They are guided by all concerned professors.The seniors gain more knowledge in the process. This helps them to come forward in various curricular and co-curricular activities which are reflected in tutorial/practical examinations, debates and discussions and developing leadership qualities.some kind of financial incentive

and facilities must be given to the students.

File Description	Documents
Best practices in the Institutional website	https://gdmca.ac.in/admin/assets-admin/naac-pdf/Best_Practice_1_2.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

GDMCA is very keen at facilitating personal commitment to the educational success of students and thus the college organized an orientation programme for students and teachers regarding the effective use of ICT and online resources in teaching-learning process. The college also runs CWDC for Women Empowerment. Following are the methods adopted to transform the academic environment:

1. power point presentation wherever required.
2. movie show pertaining to their texts they study
3. Three literary circles arrange guest lectures.
4. Every Faculty member is allotted 30-40 students for mentoring and counselling.
5. The students are encouraged to participate both in co-curricular and extra-curricular activities.
6. Each department arranges guest lecturers.
7. The students are given various assignments to perform well.
8. The students are engaged in various activities such as Project work, Short term Industrial visit (students of economics), Oral presentation, Seminars/ Symposiums/ Workshops/ Paper presentations/ Group discussions.
9. The teachers teach keeping in mind the transformation of students by imbibing universal values. Achievement:
 - Improved students understanding in domain knowledge.
 - Improved results and pass percentage.
 - Reduced backlogs and detention.
 - Improved placements and opting for higher studies. Our Students are toppers and shining in sports, NSS, NCC and Competitive Exams and University Exams.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To organize Finishing School Programme of Government.
- To upgrade institutional website.
- To make placement more efficient.
- To start coaching cum guidance cell for competitive examination.
- To encourage students to participate in NSS/NCC/Culture/Sport activities.
- To motivate students and staff to do research activity: publishing books and research papers.
- To arrange FDP/PDTP workshops for all teaching staff members.
- Celebrating various days.
- To initiate various awareness programmes regarding women Empowerment.
- To arrange lecture series: local and University level.
- To organize International Conference on multidisciplinary subject.
- To organize various co-curricular and extracurricular activities for students.
- To motivate PG student regarding NET/SLET examination.
- Enrich library by adding new reference books, journals, periodicals and E resources.
- To reform Evaluation pattern.
- To extent the work and activities of IQAC like skill development.
- To start Gujarati and English Language Enhancement Course for B.A sem I students.
- To organize "5 K.M. Run" on the theme of Run for health.
- To increase the participation of Students in "Informal Sanskrit Language Learning Course"
- To motivate faculty members to deliver lecture in PalanpurCommunity FM Radio