



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

Part A	
Data of the Institution	
1.Name of the Institution	G D MODI COLLEGE OF ARTS
• Name of the Head of the institution	DR S G CHAUHAN
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02742253784
• Mobile no	9426411500
• Registered e-mail	gdmca_2000@yahoo.co.in
• Alternate e-mail	principal@gdmca.ac.in
• Address	Opp. S T Workshop, Near Aroma Circle
• City/Town	Palanpur
• State/UT	Gujarat
• Pin Code	385001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	Grants-in aid
• Name of the Affiliating University	HEMCHANDRACHARYA NORTH GUJARAT UNIVERSITY
• Name of the IQAC Coordinator	DR MIHIR M DAVE
• Phone No.	9428369261
• Alternate phone No.	7201977214
• Mobile	9428369261
• IQAC e-mail address	gdmartsiqac@gmail.com
• Alternate Email address	mihir.dave@gdmca.ac.in
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gdmca.ac.in/admin/assets-admin/naac-pdf/AQAR_2020-21.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://gdmca.ac.in/admin/assets-admin/naac-pdf/academic_calander_2022-23_pdf_final_MMD.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.70	2004	16/09/2004	15/09/2009
Cycle 2	B	2.57	2014	05/05/2014	04/05/2019
Cycle 3	B+	2.60	2020	11/03/2020	10/03/2025

6.Date of Establishment of IQAC

08/07/2015

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	FINISHING SCHOOL	KCG, GOVT OF GUJARAT	2021-22	511084
INSTITUTION	NSS	HNGU, PATAN	2021-22	91164

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Organised State Level Symposium - on " Literature, Language & Cognition" in collaboration with ETA for the students of M A English		
Effective communication through College Mobile App having latest features Whatsapp & Telegram Channel		
Humanist Youth Forum was formed and Youtube Channel was started as Best Practices		
Mega Corona Vaccination Drive was orgnized to give booster doze by NSS		
Certificate Course in Yoga and Certificate Course in Competitive Exams were successfully run.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To start Humanist Youth forum and YouTube Channel as the Best Practice of the College	The students themselves organized several programs and uploaded them in YouTube channels. faculty members also uploaded their activities in GDMCA Channel
To start Certificate Course in Yoga and Certificate Course in competitive Exams	Run Successfully both the courses
To run more effectively spoken Sanskrit classes	More students were encouraged and facilitated to complete certificate course in spoken sanskrit
To maximize and enhance the use of mobile app for students-teachers communications	More and more students are using mobile app
To sign MOU with various organizations for social and professional developments	MOU signed with Lakulish Yoga University, Adani Group and Jan Seva Ej Pabhu Seva Group
To organize guest lectures for the academic betterment of students and teachers	Dept of English and History organized guest lectures by inviting a scholarly personality having two decades experience in the respective field
To organize at least two seminars for the students of Economics and English	Two seminars were organized by Dept of Economics and English
To encourage faculty members to publish research papers and books	mostly all the faculty members published research papers and published books with ISBN Numbers
To celebrate days of literary and political genius	All the dept's organized activities for the celebration of various days of literary and political genius
13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	17/01/2023

15.Multidisciplinary / interdisciplinary

Our college is affiliated to Hemchandrachary North Gujarat university, Patan and follows the rules and regulations of it as far as syllabus, paper scheme, program outcomes and course outcomes are concerned. Apart from core compulsory subjects English, Sanskrit, Gujarati and Economics, our students are offered to choose philosophy, Hindi, history and Political Science. Mostly, in all core compulsory subjects, there are optional papers focusing entirely on interdisciplinary and multidisciplinary approach. HNGU incorporated interdisciplinary/multi-disciplinary courses into the curriculum and the same are implemented by our college. Our students are extensively trained in new age skills through various skill development activities like Finishing School Training Program, Cultural Activities, NSS and Humanist Youth forum, celebration of various days and other activities conducted by each department

16.Academic bank of credits (ABC):**17.Skill development:**

The College runs State Govt. sponsored Finishing School Program to enhance employability skills. Three Literary Circles and Humanist Youth Forum organize various skill development activities and students are encouraged to participate in them. The institution has successfully run Certificate Course in Competitive Exam and Certificate Course in Yoga resulting in certifications which help the students to secure employment and self development. Cocurricular and extra curricular activities are designed keeping in mind soft skill and life skill development.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute conducted plethora of activities with a view to developing integration of Indian Knowledge system.

???????- ?????????????????????????????????, ???
 ??????, (central sanskrit university, new delhi) sponsored Certificate Courses : in Informal Spoken Sanskrit. :

(1) ????????????????????????????????? (certificate course in sanskrit) (?????????????-5?????????)

(2) ????????????????????????????? (diploma course in sanskrit) (?????????????-3 ??????????)

MOU with Lakulish Yoga University, Ahmedabad:**(1) Certificate Course in Yoga**

Celebration of Gurupunima, Teachers' Day, International Day of Yoga.

Dept of Philosophy organizes Lectures on Indian Knowledge System

Essence of Indian Traditional Knowledge is introduced into the curriculum through which students are exposed to need and importance of protecting indian traditional knowledge related to science, agriculture, philosophy, literature and Indian epistemology. Apart from this, students are sensitised in universal human values during the induction program and Humanist Youth Forum.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution is affiliated to HNGU. The university has designed all programs with COs, POs focussing on Outcome based education (OBE). In their teaching methodology, all professors keep in mind the outcome of the courses by making the studetns aware of the need of the course in the current scenario of job market and how it can help students develop specific skills. Each department organize various activities with a view to achieving certain outcomes.

20.Distance education/online education:

e-contents are being developed by faculty members. Through mobile apps and whatsapp groups, study material and important youtube video links are shared. Students are promoted to study 20% course via online mode. Apart from regular offline lectures, online seminars and lectures are organized time to time.

Extended Profile**1.Programme**

1.1	8
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	3871
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	2015
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1304
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	13
File Description	Documents
Data Template	[View File](#)
3.2 Number of sanctioned posts during the year	18
File Description	Documents
Data Template	[View File](#)
4.Institution	
4.1 Total number of Classrooms and Seminar halls	20
4.2 Total expenditure excluding salary during the year (INR in lakhs)	11464210
4.3 Total number of computers on campus for academic purposes	51
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
As our college is affiliated to HUGU, Patan, it follows the syllabus of all programs and courses framed by HNGU, Patan. Time Table committee and HOD's instruct the teachers to create an inspiring atmosphere to support the effective delivery of all components of the curriculum. The curriculum of teaching here aims to equip	

students with thorough knowledge in their core subjects, soft skills and moral values in their personal life and meaningful participation in the society as responsible citizens of the country. The students are also made aware of the structure and syllabus topics of various competitive exams. The mission is to develop critical and creative thinking, evaluative ability, communication skills, team spirit, inventive and innovative attitude and aptitude in all programs. All the teachers are encouraged to receive trainings like orientation-refresher courses, short term courses, FDP, seminars, conferences and workshops. The trained teachers employ effective teaching methods and collect and use the appropriate and updated materials, digital resources, audio visual aids, multimedia and other ICT instruments. The teachers supervise the learning progress and bridge the gaps. They resolve the problems of poor learning and absenteeism by counseling. Written tests twice a semester, assignments, seminars and presentation are being conducted regularly. Co-curricular activities are designed and implemented in such a way that they can create genuine interest and love for the subjects. The students can comprehend the difficult aspects of the topics. https://gdmca.ac.in/admin/assets-admin/naac-pdf/REPORT_OF_ALL_ACTIVITIES_2021-22.pdf (Translation is provided in 5.3.3)

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ngu.ac.in/Syllabus.aspx , https://gdmca.ac.in/admission-2021-22

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar is prepared by Principal & IQAC Committee in consultation with HOD's. In the beginning of the academic session, the students are apprised of academic calendar and same is uploaded on college website and displayed on notice boards and at strategic locations. Only the head of the institution can incorporate minor changes in academic calendar which he may deem fit considering the unforeseen circumstances. The Schedule of all Examinations is given in academic calendar. The course teachers announce the syllabus and display Assignment Topics and Monthly Test as per the academic calendar. Assignments are submitted by students as per the dates given in academic Calendar. The slots of Monthly Test, Written Assignments and Uni. Exam are mentioned in the academic calendar. Examination schedule of these exams is announced

and displayed in advance by Examination Committee. Display of Marks is also as per the schedule given in academic calendar. All the students are informed well in advance about the CIE and its importance by all the professors during the lectures.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gdmca.ac.in/admin/assets-admin/naac-pdf/Academic_Calendar_2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

06

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1875

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender A throbbing Women Cell Girls are given training of horse riding, karate and rifle shooting. Guided properly about their anatomy and its complicationst hrough lectures by experts of the field. Competitions like Mehendi, Rangoli Quizzes, debates, singing, elocution and creative writing and costume wearing etc. Encouraged to participate in Quizzes, debates, singing,elocution and creative

writing, NCC, NSS, Sports and cultural activities. Regular introduction to their rights and laws by expert lectures.

Environment and Sustainability

The college has a strong tendency for environment sustainability. Ban on Plastics and Use of Helmet is must. The cleanliness drives organized frequently. Rain water Harvesting, Green Audit, Energy Audit, Safety Audit etc. and planting more and more variety of trees with newer techniques.

Fluoride Awareness Programme.

Our students go village to village and measure TDS and spread awareness about how to neutralize the drinking water.

Human Values and Professional Ethics

The college celebrates all national days and festivals to instill social, religious and national values in the students. Regular Blood Donation Camps, Book fair, Fun Fair, Awareness rallies, cleanliness drives. NSS and NCC teams have helped during disasters like flood and earthquake and stood with the people of region.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://gdmca.ac.in/admin/assets-admin/naac-pdf/Student_Feedback_Form_2021-22-_Google_Fo rms.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows		C. Feedback collected and analyzed
File Description	Documents	
Upload any additional information	View File	
URL for feedback report	https://gdmca.ac.in/admin/assets-admin/naac-pdf/Student_Feedback_Form_2021-22- Google_Fo rms.pdf	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of students admitted during the year		
1752		
File Description	Documents	
Any additional information	View File	
Institutional data in prescribed format	View File	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)		
2.1.2.1 - Number of actual students admitted from the reserved categories during the year		
1558		
File Description	Documents	
Any additional information	View File	
Number of seats filled against seats reserved (Data Template)	View File	
2.2 - Catering to Student Diversity		
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners		
The motto is to equip the students with the right kind of higher education. College adopts a process of identifying slow and advance		

learners on the basis of their responses in the classroom as well as the performance in the Unit Test, Internal Examinations. The teachers observe the performance of the students in the classroom activity; unit test and internal test and the list of the slow and advanced learners' list get reshuffled. The remedial coaching is provided to slow learners and the topics are taught in a simple and understandable way again. Advanced learners are encouraged to refer advanced textbooks, journals and reference books. Home assignment and projects are taken and prepared from the Students. They are motivated to participate in seminar presentation, debates, book review presentation etc. Activities: Slow learners: Individual Counselling, Remedial Coaching, Easy to grasp study material, Group discussion session, Encouragement in NSS, Sports, Cultural and academic activities, Extra library books. Advance learners: Advance notes and Reference Books, Seminar sessions, Participative learning sessions i.e. Role play & Svayamshikshak Din (Teachers' Day), Group discussion sessions, activities such as Cultural, NSS, Youth Festival and Sports to develop their overall personality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3871	17

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college, affiliated to HNG University, follows the structure of all programmes of the university. The teachers use student centric, coherent methods and the use of ICT to give students experiential and participative learning experience. Assignments, Quiz, Classroom seminar, Presentation, Group Discussion etc. are integral part of teaching learning process making the students active and involved

stake holders instead of being passive and nonchalant. The teacher facilitates learning by allowing each student to comprehend at their personal level by ensuring their involvement in class activities. The students are made aware of course objectives, programme specific objectives and programme outcomes. Feedback of the Course and teachers provides an opportunity to identify any lacunae which can then be addressed. Written Assignments enhance confidence, develop writing skills and hone style. Seminars help students share their understanding of the topics well and overcome stage fear and develop oratory prowess. Discussions and debates on contemporary issues are encouraged so that students can reflect and analyze. Finishing School Programmes and Placement Cell organize life skills programmes. Sports, cultural activities, NSS and NCC are provided to evolve aesthetics of the students. Student representation as members on committees involve them in the decision making process and maintain transparency.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute follows ICT enabled teaching. Efforts are taken by the institute to provide e-learning atmosphere in the classroom: 1. In addition to chalk and talk method, the faculty members use the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning. 2. Some of the classrooms are fully furnished with LCD/OHP/Computers. All the faculty use laptop for preparing their notes and presentations. Moreover, Whatsapp groups have been formed and the students are provided select online resources such as YouTube videos, pdf books and infliibnet for their study topics. 3. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva. 4. All online lectures and classes were conducted on MS Team. The teachers used PPT, online short videos etc to make learning pleasing and easy to grasp the difficult ideas. Institute premises are Wi-Fi enabled 1. Specialized computer laboratory with an internet connection has been provided to promote independent learning. NAMO Wi-Fi facility is provided on individual laptop and mobile devices. 2. Well security is provided to Wi-Fi

users. Its access is controlled by the system administrator.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

282

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. The system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. Admissions are given purely on merit basis. Students who are admitted for the concerned course are assessed continuously through various evaluation processes. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in academic calendar. The weightage for the unit tests varies as per the concerned faculty. Personal guidance is given to the slow learners after their assessment. Topics are given by their teachers to the students to prepare for power point presentation/ oral presentation. For transparent and robust internal assessment, the following mechanisms are conducted Internal Examination Committee. Question Paper Setting as per University Paper Scheme. Conduct of

Examination. Timely display of Results. Interaction with students regarding their internal assessment. Internal assessment enhances the interest of the student towards learning and attending the classes. The students take active participation in various co-curricular and extra-curricular activities for their overall personality development.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

We have a well-organized mechanism for Redressal of examination related grievances. The student can approach the College Examination Committee to redress the examination related grievance. A student can apply revaluation by submitting a written application to the College Examination Committee if not satisfied with the result. If there is change in score, it is corrected by College Examination Committee. College declares final revaluation result within two days. The students have the freedom to use the suggestion box to put in the note of dissatisfaction with the internal examination mechanism. The principal and in charge of faculty keeps an eye on the overall procedure by conducting the periodical meeting with the college examination committee. Grievances regarding university examinations are forwarded to the University Grievances Committee. Students who were not satisfied with their marks at the University examinations can apply for Revaluation/ Reassessment to the University. Only the first year students can make application for their verification at college level and remaining students of other courses at degree level communicate with the University regarding revaluation. The Institution follows the University policy. The entire mechanism to deal with examination related grievances is time bound as per University rule and regulations.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Keeping in mind the objectives of Outcome Based Education (OBE), the university has framed the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) for each course and they are displayed in the university website. The same are widely propagated and publicized. Website Class rooms Notice Boards Fresher's Meet Faculty meetings Alumni meetings Professional Body meetings Library The teachers create awareness on POs, PSOs and COs. The faculty members, class teachers, mentors also inform the students and create awareness and emphasize the need to attain the outcomes. Program specific outcomes (PSOs) are the specific skill requirements and accomplishments to be fulfilled by the students at micro level and by the end of the program. POs incorporate many areas of interrelated knowledge, skills and personality traits that are to be acquired by the students during their graduation. Course outcomes (COs) are direct statements that describe the essential and enduring disciplinary knowledge, abilities that students should possess and the depth of learning that is expected upon completion of a course. They are clearly specified and communicated. In all the interactions with the students, awareness on POs, PSOs and COs is consciously promoted.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gdmca.ac.in/admin/assets-admin/download/2_7_1.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation process of the students is followed as per the rules and regulations of the University authorities, Board of Examinations and Faculty. The implementation of the syllabi with changes and the process of evaluation of the learners are monitored by the university authorities, the management of the college and the Principal. Our institution promotes the teachers to organize workshops as well as to participate in the seminars and conferences. Moreover, they are promoted to present and publish research papers to achieve the Course Outcomes and Programme Outcomes successfully. College examination committee deals with the effective

implementation of the evaluation reforms regarding the attainment of course outcomes and programme outcomes. The committee initiates a few steps such as Unit Tests, presentation, Seminars etc. Our college conducts the activities such as cultural activities, N.S.S. Activities, Career Counseling, Personality Development Program, SCOPE, Diploma in Yoga, Various collegiate and inter-collegiate competitions, Scholarly Lectures, Health Awareness Programs, Life Skills Development Program, University Youth Festival etc. Students are promoted for the creativity in Literature in the form of writing Articles, Poems and Essays etc. for the college Annual Magazine Parnasha. help to attain the COs and POs. Zonal and Interzonal sports competitions are organized.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1169

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gdmca.ac.in/admin/assets-admin/naac-pdf/Student-satisfaction-survey-2021-22_FINAL.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

04

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

G D Modi College of Arts strives to create an invigorating environment for creation and transfer of knowledge. The Management, faculty and students have had plenty of opportunities to ideate, conceptualize and implement ideas. The departments organize classroom seminars every semester, moreover, they organize Seminars/ State Level Competitions etc. which provide a platform for sharing of knowledge as eminent speakers are invited to give talks. Humanist Youth Forum conducts the activities to develop scientific temper and rational behaviour of the students.

The college has a separate section for PG students and researchers in the library. There is a Research Library having many reference books. The students are encouraged to use this resource for their academic pursuits. Dr S G Chauhan, Dr S R Dave, Dr R Y Raval, Dr S K Patel are recognized PhD guides. The students of PG are given research guidance by the PG Teachers. The College seeks to promote a research culture among students. Students learn to design experiments, analyze and interpret data and present their findings in conferences/seminars. The College organized Symposium on Language, Literature and Cognition of Text for PG students. The students participated in it and presented their findings and observations by presenting papers. They were guided by the recognized PhD guides of the college. This endeavour has proved to be effective in creating a healthy environment of knowledge sharing and transfer. Mentoring by experts from these institutions has been the fulcrum of the success of these projects.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

03

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

12

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Nehru Yuva Kendra Palanpur run by Ministry of Youth and Sports, Government of India and NSS of our college jointly organized Cleanliness Awareness Drive under the banner of 'Swachhata Pakhwada'. Youth seminar was also organized by NSS unit on 05th August, 2021. The speakers gave information about planting trees, plastic free India, building new toilets and cleaning public places. 64 NSS volunteers were present. An 'HIV AIDS awareness' program was organized in our college on 02-12-2021 by the unit and in association with District AIDS Prevention and Control Unit, Palanpur. The guests were welcomed by the Principal of the college. Mr. Vasantbhai Limbachiya, Dristcut Program Officer G. P. Banaskantha and Vipulbhai Prajapati gave information on HIV AIDS and TB. A total of 77 students were present in this program. A free-medical checkup camp was organized on 09-03-2022 at 10.30 am in collaboration with Adarsh Pathology Laboratory, Palanpur. Free check-up of blood, sugar, vitamins, thyroid, etc. were done for each person and a computer medical report was made and given to each individual. A large number of people took advantage of this camp. On 10-03-2022, a free general medical check-up, vaccination and free

medicine distribution camp was organized with the support of District Health Department. The villagers took advantage of this medical camp. Free-of-charge medicines were provided to everyone and vaccinations were also done. Cleanliness and plastic removal was also done by the volunteers this night.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

309

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Adequate infrastructure and physical facilities for teaching learning: classrooms, seminar hall, boys and girls rooms, counselling room, reading library, research library, computer room,adequate availability and optimal utilization of physical infrastructure for teaching-learning, sports and cultural activities.Sufficient number of well-furnished, well ventilated, spacious classrooms equipped with overhead projectors for conducting theory classes. Smart ICT Classrooms with provision of Multimedia learning, Wi-Fi connectivity and internet access. A seminar hall for conducting seminars, finishing school activities ,group discussion and presentation and other similar activities.The research library and reading rooms for doubt clarification and special remedial classes for weak and needy students. Wi-Fi enabled with 24/7 internet facilities to the studentsand staff.Internet facility in language lab, classrooms, library, and offices of all Departments.Computerized College library and research library with automating the issue of books with bar code reader.The library has 38965 titles; 47 journals and magazinescovering all major fields of humanities and literature.The library covers an area of 3271 sq. ft. with ample study space.Research Library with Excellent resources and Membership of N List Journals. Access to millions of books. Unlimiteddownloads.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Yes. the college has adequate facilities for cultural activities,sports, games (indoor, outdoor), gymanisum, yoga centre etc. Themultipurposeseminar hall and Open Air Theater are used for rehearsalas well as performance of cultural activities. The multipurposeSeminar hall and Open Air Theater are available for culturalactivities, Practical sessions of cultural activities such as plays,mimes, folkdance, skit etc. are performed in the multipurpose hall.A cultural committee led by a senior faculty looks after the needsand amenities of the Students. To inculcate the cultural andtraditional values amongst the students, the events such astraditional days, University Youth Festival culturalEvents/Competition are organized. The cultural committee looks afterall cultural events. Committee organizes a numberof activities andcompetitions during the academic year. Cultural events are conductedby committee at college level and prize winners are awarded Prizeson Annual Day. These students are given chance to participate inUniversity Youth Festival competitions. The students show theirenthusiasm by their participation. The college has U N Maheta InfoorGymkhana and Fitness Centre. This facility is available for all kinds of indoor games, gym. There is a Yoga hall in the centre wherestudents of Diploma in Yoga and college students practise yogasanaand pranayam. The lush green cricket ground is alsoused for yogaduring summer time.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

580.7914

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our library spreads in an area of 3271 sq ft. The collection includes more than 38965 books, 47 journals and magazines, 55 CD's. 881 books were bought in 2020-21. Over 2500 reference books, dictionaries, encyclopaedias are available in the research library. The library is automated with integrated library management software SOUL 2.0 of INFLIBNET, and has a spacious reading hall and reference section. The reading area can accommodate 100 users at any point of time. The various housekeeping activities such as data entry, issue, return and renewal of books, member logins etc are done through the software. The Books are classified according to Dewey decimal classification. OPAC service is provided where the users can search books by title, author, publisher etc. The books are being bar coded and the users are given unique barcode ID. The library is having Wifi facility, fire safety, 7 closed circuit

cameras. It has e-resources of n-list, e-shodhsindhu consortium of INFLIBNET, where the users can browse and download e-books, e-journals, databases etc. The new books are displayed on the display stand. The library provides reprographic service and internet service. The Internet room is provided with 7 systems with 3 Mbps.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.54950

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

There are different digital technological facilities available in the college for the use of ICT. There are smart classrooms, 1 language lab and 01-digitally equipped conference hall. There are two Podiums, 51 Computer, 15 Laptops, 4 Xerox machine, 12 Projectors. The up gradation work of two more smart classes is also under construction. The students of the college have an easy access to the computer with high speed internet at the library. The college building and the library building are facilitated with the Wi-Fi connectivity. There is open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms, whenever needed. The different educational sites are shown to the students with the help of digital device. Most of the official work is being done with the help of ICT. The college regularly maintains and upgrade the IT facilities. Following are some basic facilities for updating: Computer is formatted in regular basis. College itself formats the computer without no fees and by the help of computer operator. Anti-virus is regularly installed in computer. All computer has anti-virus Wi-Fi connectivity is available as mentioned in 4.1.1, i.e., in Principal chamber, Officer room, IQAC room, teachers room, common room and classrooms and library. CCTV is installed in every classroom. Website is maintained by Ravi solutions, Gawli Para, Durg. College pays a fee for maintains. In this head college spent following amount:

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers**51**

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution**B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****35.6592**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Regular Maintenance

- Procurement of new books & renew of journals and recommendation for additional books as per updates in curriculum.

- Updating and maintaining of all library records
- Stock verification and Pest control regularly.
- Library committee collects needs of the students and staff.
- Computer systems, UPS, Software and Servers and IT infrastructure are maintained by IT Coordinator.
- Housekeeping for regular cleanliness of corridors, washrooms, classrooms, Open Air Theatre and Multipurpose Seminar hall, Sanitizing of washrooms and premises are done by external agencies.
- Working condition of audio system, LCD projectors etc.
- Greenery is maintained by the gardeners of external agencies.
- Solar Panels and power backup facilities are maintained by Internal Electrical maintenance department.
- RO, Overhead water tanks, Water coolers and A C's are maintained and cleaned on regular basis. Quality of drinking water is checked by measures pH and Hardness.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2729

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

08

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://gdmca.ac.in/admin/assets-admin/naac-pdf/SURYANAMASKAR_DISTRICT_YOGASAN_TOURNAMENT.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

70

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

70

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

07

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

150

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

40

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Right from IQAC to all kinds of curricular, co-curricular and extracurricular activities, the college forms different committees and students, preferably one girl and one boy representative is a member of each committee. Before launching any programme, the members of the committee participate in brain storming sessions and formal meetings called for formulating strategies for the overall curricular, co-curricular and extracurricular development of the students. The college runs Humanist Youth Forum as Best Practice. The motto of this forum is to inculcate leadership qualities in students. Officer bearers of this forum are students and a coordinator of the forum works as a Mentor. Under the banner of this forum, students themselves organize many activities. Hence, students enjoy utmost freedom of action and expression here. The details of this forum activities can be viewed in criteria 7. The following is the list of Committees having student representation and engagement.

1. IQAC
2. Alumni - Co-ordination
3. Sports
4. Cultural Activities
5. Campus/ College Discipline
6. Saptadharma
7. Women Cell Cum Prevention of Sexual Harassment
8. Anti Ragging
9. Student Grievances Redressal Committee
10. Tour- Excursions / Nature Club
11. NSS
12. UDISHA/ Job Placement & Career Counseling
13. Library - Committee
14. Literary Circles
15. NCC
16. SC/ ST Committee
17. Pandemic caution & Care Committee
18. Student welfare Committee
19. Finishing School Committee
20. Humanist Youth Forum
21. Diploma and

Certificate Course in Sanskrit. 22. Certificate Course in Yoga.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year****44**

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

"Banaskantha Arts, Science and Commerce College Alumni Welfare Association" was formed on 18th October, 2007 at The Registrar of Society, Palanpur Region and Registration No is Gujarat/3820/Banaskantha under Societies Registration Act 1860.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
---	----------------------

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: We shall go always a little further with "Better Every day"-Spirit **Mission:** To Spread and promote higher education for the sustainable development of the nation.

Objectives:-

1. To help the students achieve their aspirations.
2. To create environment conducive to all round development of students.
3. To inculcate in students the virtues of hard work, honesty, fairness, tolerance etc.
4. To prepare fearless men and women who can shirk off the vagaries of life.
5. To award scholarships, prizes and also grant aid to needy students.

Governance:

- "Education to All" is the motto. Admissions are given purely on merit. Transparency is maintained everywhere.
- A well-equipped library, a gymnasium, an open air theatre, a turf wicket cricket ground with a pavilion, indoor games facility, running trek, ICT enabled classrooms and a seminar hall, Hygienic water and Canteen, boys hostel, , FM Radio, Management scholarships and free Wi-Fi.
- A highly qualified teaching staff, a well-developed research culture and thorough participation in national and international seminars, workshops and conferences creates a better academic atmosphere.
- Innovative experiments in curricular, co-curricular and extracurricular activities.
- Maintaining standards of excellence in

academic, infrastructure, administrative, financial and environmental affairs.

File Description	Documents
Paste link for additional information	https://gdmca.ac.in/about
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Banskantha District Kelavani Mandal has formed governing body. It consists of management committee members, campus directors and the principal. The governing body follows the key managerial concepts like strategic planning, teamwork, decision making and computerization.

The Management, the Principal and faculties work in coordination with one another to carry out various plans and policy. The management holds one to one meeting every year with the staff members and encourage them to exercise their freedom of expression. The management gives them assignments and appreciates them for their academic success.

The Principal coordinates with HOD's, faculty members and non-teaching staff members for proper functioning of all academic affairs. Various committees have been constituted to plan and monitor the functioning of different departments and programmes. The Principal is the chief head of the college who is given enough freedom. However, the campus director helps him in the administrative affairs as and when required. The IQAC also plays a vital role in college administration. Enough autonomy is given to all HoDs to run their Departments.. "No one controls the system and no one can escape from the responsibility" is the motto of the working in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

IQAC holds four meetings in a year. Various Committees in consultation with the principal, heads of various departments, external members and student representatives, plan and deploy various policies that improve the quality of academic and administrative functioning. The policies and decisions are reviewed in the meeting with the Heads and necessary measures are taken if needed.

The budget of the institute is prepared at the beginning of the year and sent for the approval of the management. After the approval is sought, the principal, IQAC and various committees put their plans or proposals for programmes.

Heads of the departments monitor the system of each department regularly. Infrastructure requirements for the institute are conveyed to the management and the Principal sees to it that they are fulfilled. Policies and plans are constituted, monitored and evaluated by IQAC, The Principal, and HODs.

The Campus Directors are always available to guide us. The committees carry out the activities and the reports of the work done are submitted to IQAC coordinator. HODs, Physical Director, Librarian, Programme officers of NSS and NCC and conveners of different committees are given full liberty to improve the academic level.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gdmca.ac.in/admin/assets-admin/naac-pdf/STRATEGIC_PLANNING_AND_DEPLOYMENT_DOCUMENT.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Managing Committee of BKDKM, consists of a President, a Vice-president, Secretary, Jt. secretary and other 13 members including the Principal. Other important body of the management is the Executive committee. The executive Body of the management plays vital role in fund generation, expansion, development. The Principal is a

liaison between the Staff-Students and the Management. Infrastructure requirements for the institute are conveyed to the management and the Principal sees to it that they are fulfilled. The Management also appointed directors for strengthening administrative and academic activities. The HOD of each department leads the academic and administrative work. The Principal constitutes different committees at the beginning of each academic year.

Management monitors Teaching-Learning Process, Recruitment, Promotion of Staff, Academic Development, Financial Support, and Evaluation of Teachers Performance. The recruitment of the teacher is done as per the norms of the UGC. Working hours are set according to UGC and Government of Gujarat norms. GPF, Casual Leave, Earned Leave, Medical Leave, Paternity/Maternity leave, etc., have benefited the staff members.

The recruitment of the teacher is as per the norms of the UGC, State Government and the affiliated University. The institution working hours are set according to UGC and Government of Gujarat norms. GPF, Casual Leave, Earned Leave, Medical Leave, Maternity leave, etc., have benefited the teaching and non-teaching faculty. Institute has constituted a Grievances Redressal Committee. The Grievance Redressal Committee heading by the Principal. This committee discusses the matter with the Principal to solve the problem.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Group insurance scheme like GSLI by the government for all permanent employees

Various leaves are available to teaching and non-teaching staff. The class IV employees get the benefit of uniform and washing allowance.

There is a Registered Co-Operative Credit Society on the Campus, directed and managed by the staff. Gratuities, Pension and all other such Government welfare schemes and measures are given to the staff.

First Aid Facility on the campus, Doctor on demand is available as the college is situated very close to Doctor House where as many as 100 hospitals are functioning day and night. The college has a vehicle facility to be provided in emergency cases.

Facility of the Central Library, computer and internet are provided to teachers conducting research. College has provided Laptops to all permanent teachers.

Duty Leave is granted to teachers to participate and present papers in seminars.

Medical reimbursement Scheme: refunds the medical expenditure of employees and their Dependents.

Accidental Death Policy Insurance Scheme for all staff members as well as all the students on the campus by Govt. of Gujarat.

A one day staff trip annually to infuse team spirit and family gathering.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Principal, H O D and the campus directors evaluate the performance of a teacher as per the performance indicators and marking system mentioned in a self-appraisal form and academic diary.

For teacher's evaluation by students, a Questionnaire is prepared keeping in mind the communication skill, knowledge, sincerity and commitment, ability to integrate course material with environment and other issues and the accessibility of the teacher in and out of the classes. The Principal and IQAC Coordinator analyse the feedback.

The president along with Director and Principal holds a one to one meeting with the teaching faculty and evaluate academic/research/creative/any other work done.

On the basis of the statistics of the results of Semester exams, the Principal tries to judge the performance of the teachers.

The main parameters of performance appraisal for faculty consist of:
1. Honesty 2. Innovative teaching methods 3. Completion of syllabus
4. Feedback 5. Higher qualifications

6. Participation in curricular, co-curricular & extracurricular activities. 7. Computer literacy and use of ICT.

NON-TEACHING STAFF

The parameters of performance appraisal system for non-teaching staff: 1. Honesty 2. Ability 3. Discipline 4. Technical skill enhancement

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accountants of the college scrutinize and verify the financial data fortnightly and furnish it before the Principal. They follow the directions from the Higher Education department and external Chartered Account for this internal audit. At the end of every financial year, the annual financial statement which is inclusive of all the income and expenditure is prepared and sent to the authorities in the Department of Education.

The college seeks the services of the External auditor for interim audit in September and Final audit in March every year. All the financial documents of the period are submitted to the external auditor, J.T.SHAH & Co., Ahmedabad, the Chartered Accountant for verification and audit certificate. The audit wing of Department of Education visits the college periodically and inspects all the files relating to financial matters. In the case of spending of UGC grant, there is IQAC, Purchase Committee and Library Committee. It finalizes the purchase of necessary equipment and books for the Institute. All After the completion of the specified period, all the files relating to this grant are submitted to our external auditor, J.T.SHAH & Co., Ahmedabad, Chartered Accountant for verification and audit certificate.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The sources of fund

- The grant from State government
- The grant from UGC under various schemes,
- Fees from courses under Self Finance Programmes
- Donations from Alumni, Senior staff members and generalpublic/community
- Financial assistance from the Management

Financial resources are utilized and monitored by the management,Principal, Accountant & different committees. The State Govt.provides grants for the salary of the staff.

UGC Grant can be used only for the purpose it is granted for.

The tuition fees are deposited to the Government. Fees from SFcourses are used for the salary of teaching and non-teaching staffworking in the SF departments. The Purchase Committee decides thepolicy and procedure for purchasing any item. All The

financial transactions are done only through cheques. Collection of tuition fees, purchases of materials, books, stationeries, equipment and its maintenance, payment of bills are through centralized accounts department. All purchases are done through a tender system. Internal Chartered accountant conducts a financial audit twice in every financial year.

The State Government periodically does the external audit. The grant of State Government is finalized only after the audit. The accounts are done by Tally software.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC makes the faculty and the staff aware of the parameters of quality in research, teaching and assessment and channelize these activities through every innovative and different means to achieve a better outcome.

The IQAC undoubtedly takes the lead in transforming the learning atmosphere in the campus into a learner centric one. The focus is given on an overall learning experience of the course. The IQAC in its meetings with the teachers firmly asserts these changes in teaching learning activity.

The feedbacks on the academic processes are taken from the students. Relevant issues are taken up and appropriate responses and measures are suggested.

IQAC organizes workshops, seminars, exhibition, competitions aiming at the interaction of the academic growth and personal growth.

The IQAC monitors the departmental documents by providing clear guidelines and documentation materials. All the faculty members are provided with an academic diary to keep their teaching and other activities records.

IQAC is also a separate agency for coordinating and implementing

the best practices of the institution.

The IQAC associates closely with the conduct of various programmes on the campus and provides guidelines to the Committee/body/department regarding the organizing and planning of events. IQAC submits AQAR regularly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC monitors teaching-learning process regularly. Based on feedback, various innovative activities and reforms were introduced. The improvements based on feedback implemented are: the Institute schedules the academic calendar well in advance. The lesson plan is prepared by the faculty members. The IQAC undertakes the analysis of student's feedback. The coordinator communicates the feedback analysis to the Principal who takes necessary action where required. The results of the Preliminary and Final examinations are discussed among the Principal, HoDs, and IQAC. Then, the points of concern are brought to the faculties in their meeting with IQAC. The institution enhanced students' centric methods. Feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, difficulties faced in the subject give a clear idea about the problems faced by the students. Student learning outcomes: 1. Regular class tests and interactions 2. Midterm and continuous evaluation comprising of internal tests, assignments, group discussions, and seminar presentations. 3. Semester system of examination for all courses. 4. Providing Question bank of various subjects to the students. 5. Providing Lecture notes through WhatsApp group 6. Timely Redressal of students' grievances. 7. Extra classes for weak students to solve their problems. Institute maintains an effective internal examination and evaluation system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gdmca.ac.in/admin/assets-admin/iqac-pdf/IQAC_Meetings_2021-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- The college has a Big Iron gate to enter in the campus, which has 24/7 security guards. More than 10 security personnel restricts unauthorized entry.
- Helmet is must for students to use the parking facility in the campus. Every activity of entry and exit is recorded and monitored through high resolution CCTV cameras.
- The College Women Development Cell has been fully functional in the College.
- The Grievance Redressal Cell and Anti-sexual Harassment Cell is a mechanism for redressing the grievances of the students

belonging to both the genders. The students can lodge complaints soon on the mobile app.

- The nearby police post is just close to the college .Their services are available if needed.
- CWDC organizes lectures by Gynecologists and psychologists
- The subject teachers/mentors provide the personal and academic counseling to students who need counseling and direct them to College Psychologist if necessary.
- There is Boys' Room and a Girls' Room in the college with separate washroom facilities every floor. The rooms are well ventilated with washrooms, mirrors, RO purified water, first aid box,
- The College canteen stands for socialization of students of both.
- College library with sitting capacity of 100 students provides equal space and facility for both the genders.

File Description	Documents
Annual gender sensitization action plan	https://gdmca.ac.in/admin/assets-admin/naac-pdf/7_1_1GendersensitisationActionPlan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gdmca.ac.in/admin/assets-admin/naac-pdf/facilities_for_girls.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Curtailing the generation of waste and the proper disposal /recycling of it is the main concern. The College authorities with the support of Support staff for cleaning and maintaining the campus and with Municipality's drive for door to door collection of waste accomplish the mission of cleaning the solid waste in the campus. Being an Arts college we do not produce any liquid waste except water and this waste water goes into the drainage well.

- Our emphasis is on paperless office and efforts are made to reduce the use of papers. Students are provided material in whatsapp groups.
- Campus is a Plastic Free Zone and use of plastic is banned.
- Dustbins for dry waste at prominent places in the campus.
- A pit dug with the help of NSS volunteers for the disposal of natural solid waste like leaves, wooden branches and papers.
- Waste of plastic and papers are collected and sold. The nonrecyclable waste is disposed of with the help of Municipality.
- A local service provider is hired for annual maintenance of electronic equipments, and disposal of e-waste.
- Non-renewable e-waste is sold. Renewable e-waste is handed over to the authorized vendor.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	B. Any 3 of the above										
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Geo tagged photos / videos of the facilities</td><td>View File</td></tr> <tr> <td>Various policy documents / decisions circulated for implementation</td><td>View File</td></tr> <tr> <td>Any other relevant documents</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	View File	Various policy documents / decisions circulated for implementation	View File	Any other relevant documents	View File			
File Description	Documents										
Geo tagged photos / videos of the facilities	View File										
Various policy documents / decisions circulated for implementation	View File										
Any other relevant documents	View File										
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution											
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above										
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Reports on environment and energy audits submitted by the auditing agency</td><td>View File</td></tr> <tr> <td>Certification by the auditing agency</td><td>View File</td></tr> <tr> <td>Certificates of the awards received</td><td>View File</td></tr> <tr> <td>Any other relevant information</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	View File	Certification by the auditing agency	View File	Certificates of the awards received	View File	Any other relevant information	View File	
File Description	Documents										
Reports on environment and energy audits submitted by the auditing agency	View File										
Certification by the auditing agency	View File										
Certificates of the awards received	View File										
Any other relevant information	View File										
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and	D. Any 1 of the above										

facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.
Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- Secular humanism is the Motto.
- Students belonging to different caste, religion, regions are studying without any discrimination and they are treated and served humanistic way.
- Birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi Sardar Vallabhbhai Patel, Teacher's Day, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Lal Bahadur Shastri are celebrated.
- On birth anniversary of Sardar Vallabhbhai Patel on October 31 is celebrated as Rashtriya Ekta Diwas and pledge is taken by staff and students every year.
- 5th September, Teacher's Day, the birth anniversary of Sarvepalli Radhakrishnan is celebrated as "Swayam Shikshak Din". The Students play a role of teacher, principal, vice principal and teach different subjects.
- Two days Youth and Cultural festival is organized. All the competitions of University Youth Festival are conducted and winners are awarded prizes.
- NSS and NCC Units organize various programmes related to social issue. The NSS volunteers adopt a village and stay there for a couple of weeks. This participation provides an opportunity for the students to work on social issues. All the students and NSS officers work harmoniously. During covid 19 pandemic, NSS

volunteers visited different slum areas,vegetable and fruit markets and distributed masks andsanitizers.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- GDMCA sensitizes the students and the employees to the constitutional obligations through various curricular and extra-curricular activities.
- Sem 1 & 2 students are taught introduction to constitution.
- Dept of Philosophy takes the responsibility of teaching Gandhian Economic Thought, Moral Philosophy, Practical Ethics, Value Education, Philosophy of Human Rights and Applied Philosophy.
- The institute hoists the flag during national festivals and invites eminent persons to inspire students and staff.
- The college establishes policies reflecting core values. Code of conduct is prepared for students and staff and everyone should obey them.
- Participation of students in Sports and Games, NCC and NSS at National level to strengthen nationwide bond and relation.
- appointing two students one boy and one girl in all the committees. The student representatives of each committee are given leadership training and delegate the responsibilities of organising college programmes.
- Staff members participate in the national celebrations, Flag Day and take oaths for the cause of the nation.
- organizing orientation and training programmes, seminars and workshops to sensitize the future leaders to inherit human values and constitutional obligations.
- Ethical Values, rights, duties and responsibilities of citizens are there in Elocution/ Debates activities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://gdmca.ac.in/admin/assets-admin/naac-pdf/7_1_9_constitutional_obligations.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

GDMCA has completed three cycles of NAAC accreditation. Our college every year celebrates International Day of Yoga, Swami Vivekanand Jayanti, Gandhi Jayanti, World AIDS Day, World Environment Day, Independence Day and we celebrate Republic Day in a unique way. NCC cadets and NSS volunteers participate in the celebration zealously. We also celebrate Hindi Day, Women's Day, World Consumer Right's Day, Sardar Jayanti etc. However, in this year, due to covid 19 pandemic, prolonged lockdown and implementation of SOP, Govt. of India, the college has not been able to celebrate these day off line. All the professors, in their lectures spared some time talking about importance of these days.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college has run two best practices : Humanist Youth Forum- and Swayam Shikshk Din (Teaching by seniors to juniors)

HYF aims at promoting the spirit of enquiry and the joy of discovery whereas SSD aims at minimizing the distance between the teacher and the students by involving senior or advanced learners in teaching slow learners and poor students. The humanist youth forum teaches them to look critically at various issues. SSD conducts the activities with a view to overcoming the slow learners' problems such as they are diffident, and overtime develop an inferiority complex. The forum organizes various programs through which students are given opportunities to build leadership and strengthen their self-expression. Mainly students got conceptual strength, understood various aspects of life, and started discussion with one another and become confident and aware about their weakness and strength. And most important they started to questioning and heading towards the humanistic approach. Some students were not opening up, need to develop more tool and activities for their active engagement. The college celebrates 5th September - Teacher's Day. The advanced learners and seniors come forward to teach the subject and topic of their choice. They are guided by all concerned professors. The seniors gain more knowledge in the process. This helps them to come forward in various curricular and co-curricular activities which are reflected in tutorial/practical examinations, debates and discussions and developing leadership qualities. Some kind of financial incentive and facilities must be given to the students.

File Description	Documents
Best practices in the Institutional website	https://gdmca.ac.in/admin/assets-admin/naac-pdf/BEST_PRACTICES_2021-22.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

GDMCA is very keen at facilitating personal commitment to the educational success of students and thus the college organized an orientation programme for students and teachers regarding the effective use of MS Team Plat form for online teaching. Following are the methods adopted to transform the academic environment:

- power point presentation wherever required.
- movie show pertaining to their texts they study
- Three literary circles arrange guest lectures
- Every Faculty member is allotted 30-40 students for mentoring and counselling.
- The students are encouraged to participate both in curricular and extra- curricular activities.
- Each department arranges guest lecturers

The students are given various assignments to perform well. The students are engaged in various activities such as Project work, Short term Industrial visit (students of economics), Oral presentation, Seminars/ Symposiums/ Workshops Paper presentations/ Group discussions.

The teachers teach keeping in mind the transformation of students by imbining universal values.

Achievement:

- Improved students understanding in domain knowledge.
- Improved results and pass percentage.
- Reduced backlogs and detention.
- Improved placements and opting for higher studies.
- Our Students are toppers and shining in sports, NSS, NCC and Competitive Exams and University Exams.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Our plan for next academic year is as it is because we still need to work on these area.

1) To sign MOU with other institutions & NGO's. 2) Holistic development of Students, Faculty and Support Staff 3) To offer coaching of various competitive exams. 4) To strengthen Campus Placements Initiatives; 5) To facilitate continuous upgradation and updation of Knowledge & Use of Technology, by Faculty and Students 6) To organize Extension Activities for the benefit of the Society and to create awareness on various social issues. 7) To Implement Structural Repairs to Building and Electrical Repairs 8) To implement the recommendations made by Governing Body and Executive Council of the College Management. 9) To maximize Use of Technology in teaching-learning process. 10) To make available all Information online on the College website. 11) To develop College Apps 12) To upgrade Library Resources to include digital content 13) To facilitate Faculty Exchange Programmes with Other Academic Institutions. 14) To foster and strengthen relationship of Alumni with the Institution 15) To Organise/attend FDP, National/International Conferences, short term courses etc.