



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	G.D.MODI COLLEGE OF ARTS, PALANPUR
Name of the head of the Institution	S.G. Chauhan
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02742-253784
Mobile no.	9426411500
Registered Email	gdmca_2000@yahoo.co.in
Alternate Email	sgchauhan_2009@yahoo.com
Address	G.D.Modi Vidyasankul, Opp. S.T.Workshop, Highway Road,
City/Town	PALANPUR
State/UT	Gujarat
Pincode	385001

2. Institutional Status																									
Affiliated / Constituent			Affiliated																						
Type of Institution			Co-education																						
Location			Semi-urban																						
Financial Status			state																						
Name of the IQAC co-ordinator/Director			Mukeshkumar M Raval																						
Phone no/Alternate Phone no.			02742253784																						
Mobile no.			9879573847																						
Registered Email			rajshlokswarda@gmail.com																						
Alternate Email			rajshlok@yahoo.com																						
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)			http://gdmarts.org/admin/assets-admin/naac-pdf/AQAR_2017-181.pdf																						
4. Whether Academic Calendar prepared during the year			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			http://gdmarts.org/admin/assets-admin/naac-pdf/Academic_Calendar_2018-192.pdf																						
5. Accreditation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>71.70</td> <td>2004</td> <td>16-Sep-2004</td> <td>15-Sep-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.57</td> <td>2014</td> <td>05-May-2014</td> <td>04-May-2019</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	B	71.70	2004	16-Sep-2004	15-Sep-2009	2	B	2.57	2014	05-May-2014	04-May-2019
Cycle	Grade	CGPA	Year of Accreditation	Validity																					
				Period From	Period To																				
1	B	71.70	2004	16-Sep-2004	15-Sep-2009																				
2	B	2.57	2014	05-May-2014	04-May-2019																				
6. Date of Establishment of IQAC			15-Jul-2008																						
7. Internal Quality Assurance System																									
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries														
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Celebration of Yoga Day	21-Jun-2018 1	131
Motivational Lecture by Jay Vasavada	03-Jul-2018 1	1800
Students Orientation Programme	06-Jul-2018 1	612
Celebration of Rainy Season	25-Jul-2018 1	728
Painting Competition	31-Jul-2018 1	47
Debate	02-Aug-2018 1	20
Celebration of Hiroshima Day	06-Aug-2018 1	76
Cleanliness Campaign in Campus	09-Aug-2018 1	172
Sanskrit Spoken Class	10-Aug-2018 15	33
Law Awareness Programme	28-Aug-2018 1	98
Celebration of Teachers Day	05-Sep-2019 1	734
Finishing School Classes	06-Sep-2018 25	57
Quiz Competition	12-Sep-2018 1	24
Celebration of Hindi Day	14-Sep-2018 1	82
Blood Donation Camp	27-Sep-2018 1	52
Tree Plantation	11-Oct-2018 1	30
Prize Distribution in Run for Unity	28-Oct-2018 1	8
N.S.S. Annual Camp	19-Nov-2018 7	102
H.I.V. Awareness Rally	01-Dec-2018 1	65
College Tour to Rushi Forest	10-Jan-2019 1	57
Essay Competition	12-Jan-2019 1	56
Kite Festival	12-Jan-2019 1	250
Rangoli	15-Jan-2019 1	19
Mahendi Competition	16-Jan-2019 1	27

Food Competition	17-Jan-2019 1	6
Hair Style - Sarri Day	17-Jan-2019 1	14
Best out of Waste Competition	18-Jan-2019 1	8
Finishing School Training for placement	23-Jan-2019 1	84
Movie Show Film Uri	24-Jan-2019 1	170
Medical Checkup Camp	29-Jan-2019 1	225
Mini Marathon Run	31-Jan-2019 1	2643
Visit to Banas Dairy	01-Feb-2019 1	200
Book Fair	02-Feb-2019 3	1589
Thalessemia Test	15-Feb-2019 1	241
Sports Day Celebration	16-Feb-2019 1	156
Talent Morning	18-Feb-2019 1	759
Visit to FCI Palanpur	20-Feb-2019 1	48
Prize Distribution Ceremony	23-Feb-2019 1	798
Womens' Day Celebration - Lecture & Rally	08-Mar-2019 1	135
Farewell Function	18-Mar-2019 1	862

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :	5						
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes						
Upload the minutes of meeting and action taken report	View File						
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No						
12. Significant contributions made by IQAC during the current year(maximum five bullets)							
Beginning of Sanskrit Spoken Classes in the College.Started Finishing School Classes for the last year Students.							
Conducted Green Audit,Energy Audit and Safety Audit of the college							
Beginning of a College Campus FM Radio 90.4 FM for Academic Development of the Students and Society.							
Organized a Book fair in collaboration with Dr. Navin Shah Book friend Plan. More than 2500 people including citizens and students visited the fair and benefited.							
Organized a Mini Marathon Race spreading Awareness against Plastic in the city with almost 2500 students ran with banners and slogan shouting.							
View File							
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year							
<table border="1"> <thead> <tr> <th>Plan of Action</th> <th>Achivements/Outcomes</th> </tr> </thead> <tbody> <tr> <td colspan="2">No Data Entered/Not Applicable!!!</td> </tr> <tr> <td colspan="2">View File</td> </tr> </tbody> </table>		Plan of Action	Achivements/Outcomes	No Data Entered/Not Applicable!!!		View File	
Plan of Action	Achivements/Outcomes						
No Data Entered/Not Applicable!!!							
View File							
14. Whether AQAR was placed before statutory body ?	No						
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No						
16. Whether institutional data submitted to AISHE:	Yes						

Year of Submission	2019
Date of Submission	22-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Yes, the college has a sound Management Information System. The college has a President as a Managerial Head and under him comes a Director who handles all the administrative work regarding the institution including finance, budget and purchase. All the academic decisions are taken by the Principal, informed by the various committees of the faculty members. All these channels are well connected and coordinated. Every year, the budget proposal is sent by the Principal to the Director's office and gets approval from there. At the end of the year an internal audit of the expenses is done at the local level first and then through the external Auditors. All the decisions whether it be Academic, Administrative or Financial are taken unanimously after the meeting of all the channel heads for a better functioning of the institute.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution has the mechanism for well planned curriculum delivery and documentation. The College has been following the norms and academic Patterns of the Hemchandracharya North Gujarat University which ultimately frames the curriculum and update the curriculum and syllabi at a regular interval in which the board of studies significantly contribute. The action plan for every year as per the academic calendar is also published by the Hemchandracharya North Gujarat University. In the department meetings of the HOD with the teachers, copies of the departmental and individual time- table to the faculties are distributed. The faculties prepare micro teaching plan and follow it religiously. Each department conducts continuous assessment which includes Unit test, assignments, Seminars, group discussions, Presentation Quiz etc. For the effective implementation of curriculum, the teachers plan out a strategy to deliver the syllabus in the class rooms and prepare an academic diary for the month wise execution of academic work. The documentation work is carried out in the Academic Diaries.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Finishing School	00	06/09/2018	25	Interview Skills, Resume Making	Personality Development, Speaking English

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	57	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Economics	200
BA	Economics	75

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
We normally take students feedback on teaching, Course content and syllabus and their satisfaction level .We analyze the feedback and find out the percentage level of efficient teachers, weak teachers and faults in their teaching methods from the random samples taken from different classes and different subjects. A committee presided by the Principal looks over the analysis and if finds any

problem with the teaching with the faculty, he is called upon and instructed to change his method of teaching to suit the students. We take students feedback on course content and according to the findings we after a meeting with the faculty write suggestions to the board of studies of the University. And lastly we take the overall rating of the programme by the students to find out their satisfaction level at U.G and P.G level.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Gujarati, English, Sanskrit, Economics	650	1812	648
MA	Gujarati, English	200	322	200

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	648	200	12	0	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
12	12	45	8	0	6

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the college has a sound Students mentoring system. In order to resolve day to day academic problems of the students, mentors are appointed for a batch of 190 students, and they counsel the respective students once in a week, to solve the problems come across during their course of study. The Students are allocated to the mentors as per the subject combinations they offer while taking admission. This is a continuous process till the end of the last semester. During the last semester of study, students are advised for higher studies along with proper career guidance. The mentors role is to provide guidance, encouragement, and support, while the mentees role is to ask for help when needed, set the agenda for the meetings, establish clear lines of communication, maintain contact, and learn. In the Fresher's Meet Programme, all new students were encouraged to meet their respective mentor as per the time table. They should feel free to contact their mentors for any kind of support and guidance. The mentors are instructed to evaluate and assess whether the goals and expectations are being met and if the meetings are productive. The mentors and mentees are properly oriented to maintain clear, open, honest communication that can help everyone and grow their friendship. This year, mentoring system has put emphasis on the following three key areas: 1. Improvement of teacher student relationship. 2. Counseling students for solving their problems. 3. Boosting confidence to improve their quality of life. Every mentor has to look after the needs of 3040 mentees every day and thereby completing the target of 190 students every week. Mentor and Mentee decide the schedule of their meetings if need be. If any mentee

needs to meet his or her mentee again for the second time in the week, the mentee is allowed to do so. The Mentors meet the students associated with them once in a week. A separate mentoring and counseling hour is maintained for each class as part of their time table and the respective faculty meets the students in the said hour. The students of poor attendee/performance are called to meet the mentors and corrective and preventive measures are implemented for further improvement. Periodic meetings are conducted by the Principal with HODs to review the performance of students. The mentor meetings are conducted every week. The students of sem I to VI are allotted with each mentor. Senior students will interact with junior students sharing the experiences in cocurricular and exposure due to project and seminars are shared among them. The fresh ideas will float in during the meeting. The Conveners of all the committees of curricular activities hold special meeting twice in a semester for every class to know and to solve their problems. Moreover, the students are encouraged to participate in the co curricular activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2289	12	190 : 1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
1	1	8	1	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	01	Semester 02	30/04/2019	25/06/2019
BA	08	Semester 02	30/04/2019	25/06/2019
BA	09	Semester 02	30/04/2019	25/06/2019
BA	22	Semester 02	30/04/2019	25/06/2019
BA	01	Semester 04	30/04/2019	20/05/2019
BA	08	Semester 04	30/04/2019	20/05/2019
BA	09	Semester 04	30/04/2019	20/05/2019
BA	22	Semester 04	30/04/2019	20/05/2019
BA	01	Semester 06	30/04/2019	21/05/2019
BA	08	Semester 06	30/04/2019	21/05/2019
BA	09	Semester 06	30/04/2019	21/05/2019
BA	22	Semester 06	30/04/2019	21/05/2019
MA	09	Semester 02	30/04/2019	10/06/2019

MA	08	Semester 02	30/04/2019	10/06/2019
MA	09	Semester 04	30/04/2019	13/06/2019
MA	08	Semester 04	30/04/2019	13/06/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our college has continuous internal evaluation system wherein One Unit Test of 45 marks is conducted and its weightage is 15 marks out of 30. Classroom Seminar/ Presentation carries the weightage of 5 marks and weightage of 10 marks for written assignments. The internal evaluation system paves the way for success in university examination. This helps in boosting up the selfconfidence of the students. Internal Examinations are conducted as per university guidelines. In our college, Unit Tests are taken by the respective subject teachers after the completion of prescribed topics. In Unit tests, essay type questions are to be written on the topics taught. Every subject teacher goes through the answer paper immediately. At the end of assessment of Unit tests, subject teachers suggest required improvement in the writing. The teachers highlight the errors and suggest rectifications too. Hence, the written performance of the students gets improved. In addition to unit test, viva exam, presentation etc are also conducted and considered for internal evaluation. In P G Classes, Presentation and seminar are important parameters for internal evaluation. Students are asked to prepare different topics related to syllabus for the preparation. The concerned teachers intimate the schedule of seminar presentation on noticeboard from time to time. The seminar presentation is evaluated on the basis of the nature of presentation, selection of the topic and language competence.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

G D Modi College of Arts follows academic calendar of Hemchandracharya North Gujarat University, Patan. In the beginning of the academic year our university provides academic calendar including the schedule of continuous internal evaluation. Our university has already introduced Choice Based Credit System (CBCS) and Continuous Internal Evaluation System. The evaluation process can also be accessed from the affiliating university website. Every year, Fresher's Meet Program is organized in which the rules and regulations of the college as well as the mechanism of cocurricular and curricular activities are communicated to students. Information regarding the evaluation process is put up on the students notice board and circulated it in every class. More over the faculty members inform their respective departmental students during classroom teaching. Hemchandracharya North Gujarat University Calendar of Events was followed regarding conduct of examination and faculties attend examination related work and evaluation work as per Hemchandracharya North Gujarat University pattern and instructions.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://gdmarts.org/admin/assets-admin/download/2_7_1.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage
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			examination		
01	BA	Sanskrit	36	28	77.78
08	BA	English	259	250	96.53
09	BA	Gujarati	169	161	95.27
22	BA	Economics	97	91	93.81
08	MA	English	142	132	92.96
09	MA	Gujarati	94	90	95.74

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://gdmarts.org/admin/assets-admin/feedback-pdf/Student_Satisfaction_Survey_2018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	00	00	0	0
Minor Projects	00	00	0	0
Interdisciplinary Projects	00	00	0	0
Industry sponsored Projects	00	00	0	0
Projects sponsored by the University	00	00	0	0
Students Research Projects (Other than compulsory by the University)	00	00	0	0
International Projects	00	00	0	0
Any Other (Specify)	00	00	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Jyotish Gaurav Award	Mehta Megh	9th International Astrological Mahasammelan	24/02/2019	Astrology
Award of Honour	Mehta Megh	63rd Astrological Convention	28/07/2019	Astrology

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
English	3
Sanskrit	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	2	2.13
International	Gujarati	1	2.13
International	English	1	5.7
International	English	1	5.71
National	English	4	00
National	Sanskrit	1	00

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	6
Gujarati	4
Sanskrit	6
Hindi	3
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in	Number of citations excluding self
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					the publication	citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2019	0	0	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	17	3	1
Presented papers	5	15	3	1
Resource persons	0	3	3	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Mini Marathon Race	NGOS of Palanpur, Banas Dairy and etc	12	650
Cooperation Classes	District Cooperative Mandali	2	75
NSS Camp	NSS and Adopted Village	2	102
National Youth Day	NSS and Nehru Yuva Kendra	2	55
Celebration of Rakshabandhan	NSS and Old age House	1	20
Blood Donation Camp	NSS and Rotary Club	2	24
Cleanliness Activity	NSS and Collector Office	2	60
Swachh Bharat	NSS and Municipality, Palanpur	2	60
Seva Camp (Ambaji Fair)	NSS and Local Community, Palanpur	2	30
Driving Licence Camp	NCC and Sadbhavana Trust (NGO), Palanpur	2	40

S.T. Bus Pass Distribution	NCC and Sadbhavana Trust (NGO), Palanpur	2	545
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	Best NSS Volunteer	H.N.G.U. Patan	1
NSS	NSS State Level Elocution Competition First	Guj. NSS Cell Department Gujarat	1
NCC	RDC	Director General NCC	2
NCC	Merit Certificate for First Rank in SD Category	NCC Directorate Gujarat	1

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	collector office, Banaskantha	cleanliness programme	2	60
Swachh Bharat	Municipality, Palanpur	cleanliness programme	2	60
Aids Awareness	Aids control Society, Palanpur	Aids Awareness Rally	2	65
Voter Awareness Programme	Election Commission	Voter Awareness	0	2
National Youth Day	Nehru Yuva Kendra	Celebration of national youth day	2	55
traffic Awareness Rally	collector office, Banaskantha	Traffic Awareness	2	25
Personality development and career Planning	H.S.Shah College of Commerce, Modasa	Workshop	2	3
Environment Awareness Shibir	B.M Shah Maha Vidyalaya	Environment Awareness	2	2
Youth Leadership Training Program	H.S.Shah College of Commerce, Modasa	leadership	2	2
Disaster Management workshop	H.N.G.Uni.Patan	Disaster Management	2	1

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	02	Institution	06
Students exchange with Deesa College	40	institution	05
Students Exchange with Mahila College	38	Institution	06

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Institutional	Students Exchange Programme	N.P Patel Arts and S.A Patel Commerce College Palanpur	07/01/2019	12/01/2019	38
Institutional	Faculty Exchange Programme	N.P Patel Arts and S.A Patel Commerce College Palanpur	13/08/2018	18/08/2018	2
Institutional	Students Exchange Programme	DNP Arts and Commerce College, Deesa	17/09/2018	21/09/2019	40
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6000000	7491832

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Others	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2032	521183	82	9793	2114	530976
Reference Books	3262	1883137	10	9100	3272	1892237
e-Books	0	0	3135000	5900	3135000	5900
Journals	55	22180	0	25150	55	47330
e-Journals	0	0	6000	0	6000	0
Digital Database	0	0	0	0	0	0
CD & Video	55	0	0	0	55	0
Library Automation	0	0	0	0	0	0
Weeding (hard & soft)	4131	89546	2072	48089	6203	137635
Others(spe cify)	26495	5299000	0	0	26495	5299000
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr.Girish Thaker 125 Episodes	Bhagvad Geeta	College F.M Radio	05/03/2019
Dr. R.Y. Raval	Gujarati Poetry	College F.M. Radio	13/03/2019

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt	Others
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								h (MGBPS)	
Existing	64	25	4	1		11	11	10	17
Added			1						
Total	64	25	5	1	0	11	11	10	17

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
FM Radio 90.4	http://gdmarts.org/radio-palanpur

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2303550	2330473	2900000	3306225

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a well defined system of maintaining and utilizing physical, academic and support facilities for infrastructure and Electronics maintenance. The maintenance of all the facilities is done by the maintenance and development committee of the Banaskantha District Kelavani Mandal. The principal of the colleges sends a proposal for maintenance of available facilities to the Directors Office and a meeting is called on for the agenda of works to be done. The committee related to it sends a budget proposal to the Director and the director after taking permission of the managing committee passes the budget for maintenance work. Then if the work is major, tenders are asked from the contractors and the committee finally offers the contract to the contractor. All these procedures are done in a stipulated time limit and the work is completed. Having received the completion certificate from the contractor the committee checks the quality of work and payment is done. Thus the whole procedure of maintaining and utilizing the infrastructure facilities is transparent and simple. For the utilization of the campus vehicles and seminar hall and open air theater a different procedure has to be followed. The principal proposes to use the facility in a written form and it is passed by the directors office for utilization. Having utilized the facility it is the responsibility of the institution to keep it clean and intact.

http://gdmarts.org/admin/assets-admin/download/4_4_2.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Management Scholarships	8	31008

Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Finishing School	18/06/2018	57	Department of Higher Education, Govt. of Gujarat
Yoga	02/07/2018	57	Shree Somnath Sanskrit University, Veraval
Scope	16/07/2018	585	Cambridge University, U.K.
Sanskrit Certificate Course	03/08/2018	62	Rastriy Sanskrit Sansthan, Delhi MHRD Govt. of India
Career Counselling	03/09/2018	322	G.D. Modi College of Arts, Palanpur
Mentoring of Students	16/07/2018	1836	G.D. Modi College of Arts, Palanpur
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counselling Cell	322	322	13	13
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations	Number of students	Number of students placed	Name of organizations	Number of students	Number of students placed

visited	participated		visited	participated	
Reliance Jio, TCS, KCG	128	11	00		
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	M.A.	ENGLISH	VIVEKANAND B.ED. COLLEGE, MAHESANA	B.ED.
2019	4	B.A.	ENGLISH	V.S. LAW COLLEGE, UNJHA	LL.B.
2019	2	B.A.	ECONOMICS	V.S. LAW COLLEGE, UNJHA	LL.B.
2019	3	B.A.	GUJARATI	V.S. LAW COLLEGE, UNJHA	LL.B.
2019	2	B.A.	SANSKRIT	V.S. LAW COLLEGE, UNJHA	LL.B.
2019	1	M.A.	ENGLISH	V.S. LAW COLLEGE, UNJHA	LL.B.
2019	2	M.A.	GUJARATI	V.S. LAW COLLEGE, UNJHA	LL.B.
2019	1	M.A.	ENGLISH	LAW COLLEGE, MAHESANA	LL.B.
2019	2	B.A.	ENGLISH	LAW COLLEGE, PALANPUR	LL.B.
2019	2	B.A.	ECONOMICS	LAW COLLEGE, PALANPUR	LL.B.
2019	3	B.A.	GUJARATI	LAW COLLEGE, PALANPUR	LL.B.
2019	1	M.A.	ENGLISH	LAW COLLEGE, PALANPUR	LL.B.
2019	1	M.A.	GUJARATI	M.ED. COLLEGE, RADHANPUR	M.ED.
2019	1	M.A.	ENGLISH	M.ED. COLLEGE, PALANPUR	M.ED.
2019	3	B.A.	SANSKRIT	B.ED. COLLEGE,	B.ED.

				GANESHPURA	
2019	2	M.A.	ENGLISH	B.ED. COLLEGE, GANESHPURA	B.ED.
2019	2	M.A.	GUJARATI	B.ED. COLLEGE, GANESHPURA	B.ED.
2019	1	M.A.	GUJARATI	M.ED. COLLEGE, PALANPUR	M.ED.
2019	1	M.A.	SANSKRIT	M.ED. COLLEGE, PALANPUR	M.ED.
2019	6	B.A.	ECONOMICS	ARTS COLLEGE, PATAN	M.A.
2019	1	B.A.	GUJARATI	ARTS AND COMMERCE COLLEGE, DEESA	M.A.
2019	1	B.A.	ENGLISH	ARTS AND COMMERCE COLLEGE, UNJHA	M.A.
2019	3	B.A.	GUJARATI	ARTS AND COMMERCE COLLEGE, UNJHA	M.A.
2019	1	B.A.	SANSKRIT	ARTS AND COMMERCE COLLEGE, UNJHA	M.A.
2019	1	B.A.	ECONOMICS	H.N.G.U., PATAN	M.A.
2019	3	B.A.	ENGLISH	H.N.G.U., PATAN	M.A.
2019	3	B.A.	GUJARATI	H.N.G.U., PATAN	M.A.
2019	1	B.A.	SANSKRIT	H.N.G.U., PATAN	M.A.
2019	1	M.A.	ENGLISH	H.N.G.U., PATAN	M.A.
2019	1	M.A.	GUJARATI	H.N.G.U., PATAN	M.A.
2019	1	B.A.	ENGLISH	B.ED. COLLEGE, PALANPUR	B.ED.
2019	1	B.A.	GUJARATI	B.ED. COLLEGE, PALANPUR	B.ED.

2019	2	B.A.	SANSKRIT	B.ED. COLLEGE, PALANPUR	B.ED.
2019	5	M.A.	ENGLISH	B.ED. COLLEGE, PALANPUR	B.ED.
2019	4	M.A.	GUJARATI	B.ED. COLLEGE, PALANPUR	B.ED.
2019	1	B.A.	ENGLISH	B.ED. COLLEGE, GANESHPURA	B.ED.
2019	1	B.A.	GUJARATI	B.ED. COLLEGE, GANESHPURA	B.ED.
2019	1	B.A.	ENGLISH	LOKNNIKETAN B.ED. COLLEGE, RATANPUR	B.ED.
2019	1	B.A.	GUJARATI	LOKNNIKETAN B.ED. COLLEGE, RATANPUR	B.ED.
2019	1	B.A.	ECONOMICS	LOKNNIKETAN B.ED. COLLEGE, RATANPUR	B.ED.
2019	2	M.A.	ENGLISH	LOKNNIKETAN B.ED. COLLEGE, RATANPUR	B.ED.
2019	2	M.A.	GUJARATI	LOKNNIKETAN B.ED. COLLEGE, RATANPUR	B.ED.
2019	5	B.A.	ENGLISH	S.S. GOVINDA B.ED. COLLEGE, PALANPUR	B.ED.
2019	5	B.A.	GUJARATI	S.S. GOVINDA B.ED. COLLEGE, PALANPUR	B.ED.
2019	3	M.A.	ENGLISH	S.S. GOVINDA B.ED. COLLEGE, PALANPUR	B.ED.
2019	5	M.A.	GUJARATI	S.S. GOVINDA B.ED. COLLEGE, PALANPUR	B.ED.

2019	1	B.A.	ECONOMICS	NARAYANI COLLEGE OF EDUCATION, PALANPUR	B.ED.
2019	2	M.A.	ENGLISH	S.T.T. COLLEGE, VISNAGAR	B.ED.
2019	1	M.A.	ENGLISH	S.V. CHAUDHARY B.ED. COLLEGE, PAMOL	B.ED.
2019	1	M.A.	GUJARATI	SARDAR B.ED. COLLEGE, VIJAPUR	B.ED.
2019	1	B.A.	ENGLISH	UMIYA EDUCATION TRUST, GANESPURA	B.ED.
2019	1	M.A.	ENGLISH	UMIYA EDUCATION TRUST, GANESPURA	B.ED.
2019	1	B.A.	ECONOMICS	I.M. PATEL COLLEGE, RAN CHHODPURAOF EDUCATION	B.ED.
2019	1	B.A.	ENGLISH	A.M. PATEL MAHILA B.ED. COLLEGE, UNJHA	B.ED.
2019	5	B.A.	ENGLISH	B.ED. COLLEGE, HADAD	B.ED.
2019	1	B.A.	ECONOMICS	B.ED. COLLEGE, HADAD	B.ED.
2019	1	B.A.	GUJARATI	B.ED. COLLEGE, HADAD	B.ED.
2019	1	B.A.	GUJARATI	NAVJIVAN B.ED. COLLEGE, DEESA	B.ED.
2019	3	M.A.	ENGLISH	NAVJIVAN B.ED. COLLEGE, DEESA	B.ED.
2019	2	B.A.	ENGLISH	GURUKUL B.ED. COLLEGE, PALANPUR	B.ED.

2019	1	B.A.	ECONOMICS	GURUKUL B.ED. COLLEGE, PALANPUR	B.ED.
2019	7	B.A.	GUJARATI	GURUKUL B.ED. COLLEGE, PALANPUR	B.ED.
2019	4	M.A.	ENGLISH	GURUKUL B.ED. COLLEGE, PALANPUR	B.ED.
2019	1	M.A.	GUJARATI	GURUKUL B.ED. COLLEGE, PALANPUR	B.ED.
2019	2	B.A.	ENGLISH	B.ED. COLLEGE, SUJANPUR	B.ED.
2019	1	B.A.	GUJARATI	B.ED. COLLEGE, SUJANPUR	B.ED.
2019	1	B.A.	SANSKRIT	B.ED. COLLEGE, SUJANPUR	B.ED.
2019	1	M.A.	ENGLISH	B.ED. COLLEGE, SUJANPUR	B.ED.
2019	3	M.A.	GUJARATI	B.ED. COLLEGE, SUJANPUR	B.ED.
2019	1	M.A.	ENGLISH	B.ED. COLLEGE, RADHANPUR	B.ED.
2019	1	M.A.	ENGLISH	VIVEKANAND B.ED. COLLEGE, MAHESANA	B.ED.
2019	4	B.A.	ENGLISH	V.S. LAW COLLEGE, UNJHA	LL.B.
2019	2	B.A.	ECONOMICS	V.S. LAW COLLEGE, UNJHA	LL.B.
2019	3	B.A.	GUJARATI	V.S. LAW COLLEGE, UNJHA	LL.B.
2019	2	B.A.	SANSKRIT	V.S. LAW COLLEGE, UNJHA	LL.B.
2019	1	M.A.	ENGLISH	V.S. LAW	LL.B.

				COLLEGE, UNJHA	
2019	2	M.A.	GUJARATI	V.S. LAW COLLEGE, UNJHA	LL.B.
2019	1	M.A.	ENGLISH	LAW COLLEGE, MAHESANA	LL.B.
2019	2	B.A.	ENGLISH	LAW COLLEGE, PALANPUR	LL.B.
2019	2	B.A.	ECONOMICS	LAW COLLEGE, PALANPUR	LL.B.
2019	3	B.A.	GUJARATI	LAW COLLEGE, PALANPUR	LL.B.
2019	1	M.A.	ENGLISH	LAW COLLEGE, PALANPUR	LL.B.
2019	1	M.A.	GUJARATI	M.ED. COLLEGE, RADHANPUR	M.ED.
2019	1	M.A.	ENGLISH	M.ED. COLLEGE, PALANPUR	M.ED.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SLET	3
Any Other	19
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Hand Ball	Institution Level	9
Table Tennis	Institution Level	15
Athletics	Institution Level	47
Net Ball	Institution Level	9
Kabbadi	Institution Level	12
Wrestling	Institution Level	5
Chess	Institution Level	26
High Jump	Institution Level	9
Long Jump	Institution Level	29
Shot Put	Institution Level	19
Carrom	Institution Level	16
Basket Ball	Institution Level	9
Cricket	Institution Level	16
Discus Throw	Institution Level	6

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	RDC Delhi	National	0	1	01	Vijaysingh Rajput
2019	Jyotish Gaurav Award	National	0	1	02	Megh Mehta
2019	RDC Delhi	National	0	1	03	Dasharath Suthar

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Activities

- 1. Library Advisory Committee** The committee's major role is to upgrade the library facilities and to increase the utilization of library. The Committee always welcomes the suggestions from students. The committee conducts various activities like maintaining discipline in library, computer assistance to search articles etc.
- 2. Parnasha (The College Magazine)** The committee publishes the college magazine 'Parnasha'. It also conducts the activities like Elocution competition, essay writing, debate competition, wall magazine etc. on various current issues.
- 3. Cultural Committee** The committee organizes various cultural programmes like college Annual Function, cultural programmes, preparing students for participation in various competitions at University, State and National levels.
- 4. National Service Scheme NSS** organizes all kind of social activities. NSS arranges annual NSS camp once in a year and adopts a village for three years. At village students actively organize public awareness programmes such as village cleanliness, Awareness rally on social issues, lectures on women empowerment, ban on female foeticide, child education, voting awareness, animal treatment camps, deaddiction move, medical camp, street plays and cultural programmes for social awareness etc.
- 5. Discipline Cleanliness Committee:** The committee works for maintaining discipline and cleanliness on the campus premises, garden, classrooms, ground, furniture, washrooms etc. They see to it that all the dustbins are cleaned regularly and keeping watch on switching off the electric lights and fans in unused classes..
- 6. Anti Ragging Committee** Anti Ragging Committee is supervisory and advisory committee in preserving Ragging free environment in college campus.
- 7. Grievances Redressal Committee** The major aim of the committee is to function as a link between college administration, teachers and students. The Committee creates a healthy and safe atmosphere in the college. The Committee promotes transparent resolution of any issue or suggestion in confidential manner within prescribed time limit.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has a registered Alumni Association named "Banaskantha Arts, Science and Commerce College Bhutpurva Vidyarthi Welfare Association". It was established on October 18, 2007 with Registration No: F/3907/ Banaskantha. There are among our alumni, industrialists, educationists, business men, police Department personnel, Army Professionals, fields workers, men women in

entertainment and cinema , poets and authors, academicians ,social workers, politicians and Government officials . The alumni of the college assist us in different ways monetarily, socially and politically. Every year the officials of the Alumni Association remain present in the prize distribution and annual function of the college and encourage the students. They donate for scholarships and provide financial help as and when the college is going to organize some seminar or conference or taking up any project. Socially they help the college organize the annual camp of the NSS and manage the meals for the college NSS volunteers, as well as arrange for professionals to organize lectures on various topics and service camps for villagers. They also provide their support in regular activities of the college too. Whenever college organizes any program related community service and extension activities, they stand beside us to support.They even fetch us the donations from MPs and MLAs of the district under various heads. Recently the president and secretary of Allumni Association brought donation worth 7 lakh rupees from the present Member of Parliament Mr.Haribhai Chaudhari.

5.4.2 – No. of enrolled Alumni:

6590

5.4.3 – Alumni contribution during the year (in Rupees) :

1060600

5.4.4 – Meetings/activities organized by Alumni Association :

Every year The college organizes a meeting with alumni association of the college. The alumni association authorities remain present in the prize distribution function of the college and distributes snacks and chocolates to the students. Whenever any occasion of importance or need comes ,the association stands with the college management. The President and Secretary of the Association remains present in the major functions and inspires the students to make a better career and be helpful to the college and Management, when they have achieved their goals in the life. The Alumni Association also helps fetching donations and grants for various projects of the college.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Banskantha District Kelavani Mandal has formed governing body that takes the lead in the governance and management of the institution. The said governing body consists of management committee members, campus director and the principal. In daytoday functioning of the college, the governing body follows the key managerial concepts like strategic planning, teamwork, decision making and computerization. The administration of institution is decentralized. The Management, the Principal and faculties work in coordination with one another to carry out various plans and policy. The management holds one to one meeting every year with the staff members and encourage them to exercise their freedom of expression. The management gives them assignments and appreciates them for their academic success in one to one meeting. The Management monitors to promote and sustain quality. The Principal coordinates with teaching and nonteaching staff members, student body members for proper functioning of all academic affairs. The principal and the teaching staff members are given total academic freedom by the Management. At college level various committees have been constituted to plan and monitor the functioning of different departments and programmes. The faculty members participate in the decision making by providing suggestions from time to time either in written or oral form. They

also figure in the academic and administrative committees of the institution such as Building and Infrastructure, Sanitation and Maintenance, Discipline Committee, Library Committee etc. All the committees are constituted with a judicious combination of youth and experience including all the stake holders.

It enables an environment of organizational participatory democracy. The College also prepares its institutional budget. The students of the institution also play effective role in decision making. Even the suggestions from the Alumni, parents and employees are incorporated by the institution. In the institution, administrative powers and responsibilities are delegated to faculties on the basis of their experience, competence, commitment and attitude to meet the institutional goals and objectives. The Principal is given enough freedom to run the college. The Principal is the chief head of the college. However, the campus director helps him in the administrative affairs as and when required. Under the principal are the Heads of different Departments and faculty members. The IQAC also plays a vital role in college administration. Enough autonomy is given to all HoDs to run their Departments in accordance with the vision, mission and goals of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	The college follows the regulations and evaluation process of the affiliating Hemchandracharya North Gujarat University, Patan. The internal evaluation weightage of 30 is divided in three parts - (1) Unit Test of 45 Marks (its weightage is 15 marks) (2) Written Assignment on select topics (weightage is 10 marks) (3) Class room seminar/ Presentation on select topics (weightage is 05 marks). A student has to score minimum 12 marks out of 30 marks to get through to be eligible for the university exam. Evaluation of remaining 70 is done by external university exam. Students are properly guided for exams.
Curriculum Development	Being an affiliated college, we have to follow the curriculum designed by the university. But through our faculty being the members of senate, academic council and board of studies of the University we can suggest addition and deletion of anything in syllabus, thus indirectly influencing the development of Curriculum.
Industry Interaction / Collaboration	One of the biggest dairies in Asia is situated very close to the college. So our students, by visiting and getting familiar with the workings and production line up of the Dairy, will have a chance to get employment here

and further by learning the various stages of dairy products and animal husbandry can have a chance to earn through any one of the ways. The visit to Dairy and APMC and FCI are mandatory for the students of Economics for a wider knowledge of agriculture and dairy products markets which are the major source of employment in the region.

Admission of Students

The college has to follow rules and regulations of the HNG University, Patan and State Government for admissions. Admission committee of the college follows them. We open admissions by distributing forms, having collected them a merit list is prepared for every category of the students and displayed. A time frame is given to students for taking of admission and paying fees, failing which the right of admission gets cancelled. The whole process is computerized. For fees collection, the receipts are generated and student can pay fees at a Bank counter at the college campus itself. Only merit is the criteria.

Research and Development

The IQAC of the college plays very important role in encouraging research activity among the faculty and students in the institution. We have a Research Library for this purpose. 11 out of 12 teachers are Doctorates and 5 are Ph.D. guides. 06 teachers completed their minor research projects. Participation in National and International seminars, conferences, workshops and FDPs is a routine activity. Publication of papers and books is also flaring up. The Research Library caters to the need of any research scholars with access to INFLIBNET, a reading room and surfing facility. Research is an integral part of regular activity.

Teaching and Learning

The IQAC, prepares Academic Calendar in line with the University Academic Calendar and so the departmental one. Each department goes through assignments, seminars, Group discussion presentation quiz etc. For the effective implementation of curriculum, the teacher works out an effective plan to make it interesting collaborative and effective with supporting documents and documentaries or films. The use of ICT is always expected from the

teachers. The students have to go through assignments, seminars, presentations, debates, quizzes and viva voce for their constant evaluation. The teaching and learning process is expected to be a satisfying one through every possible way.

Library, ICT and Physical Infrastructure / Instrumentation

We have computerized library with collection of 38084 books. 55 journals and magazines subscribed every year. Library has 8 computers available with Internet facility for students, faculty and outsiders. As a member of NLIST consortia, we make available 3135000 ebooks and 6000 ejournal to our members. The Library provides reading room facility too. Our College is fully equipped with computers, laptops, LCD projectors, scanners, reprographic machines and printers along with 60 CCTV cameras for security purpose. An Open Air Theater with huge seating capacity, a Seminar hall, hostel for boys, a gymnasium and community FM Radio station.

Human Resource Management

Our college has formed a comprehensive structure of committees to look after the needs of the employees and students respectively. The service books are maintained and kept upto date with latest entries and changes. Grievances Redressal Committee addresses the complaints raised by the employees. This committee consists of the conveners of staff welfare committee and women's Cell takes care of weaker section of the society too. The college has done MOU with various doctors of the town to provide medical attention to faculty and students whenever required. All faculty members are insured for the accidents through group insurance policies.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Admissions, Examinations, Enrollment form filling, scholarships and receiving of the fees are done through EGovernance. Salary is directly credited to the accounts of employees.
Finance and Accounts	All the Accounts of the college are maintained in Tally software. The whole process of maintaining the accounts is fully computerized. Even the cheques are written through computers. Not a single

	penny is distributed through cash. Account to account transactions are made. Internal and external audits are made mandatory. Use of PFMS for governments transactions is done effectively.
Student Admission and Support	The whole process of Admissions from making merit list, data entry of all the forms received, and distribution of seats according to reservation is fully computerized. For fees collection, the receipts are generated and student can pay fees at a Bank counter at the college campus itself. Most information regarding programmes and examinations is circulated through the use of social media groups created by mentors. Students can receive any information regarding admission to exam and syllabus to result through the college website.
Examination	Enrollment of students for University Examination is fully software based and online, Results are also displayed on the college website through a link to University Website. For Internal exams, the questions papers are set through computers and college results are also prepared through Microsoft Office.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	0	00	00	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Training of Microsoft Office	11/07/2018	13/07/2018	0	3

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programmes	7	17/03/2018	19/03/2018	03
One Day Workshop on NAAC Awareness	1	12/02/2019	12/02/2019	01
International Post Conference Workshop on Recent Trends in Research	3	27/08/2018	27/08/2018	01
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1		

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
02	02	02

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts internal audit every three months by B.D.Patel Associates,Chartered Accountants, Palanpur. Annual audit by the external agency J.T.Shah and Company,Chartered Accountants,Ahmedabad. The college Maintenance grant audit is done annually by Higher Education Department,Govt.of Gujarat,Gandhinagar.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Consumer Protection Club, Palanpur	4000	consumer protection awareness
View File		

6.4.3 – Total corpus fund generated

2500000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AAA by KCG,	No	

		Govt.of Gujarat (08/03/2014)		
Administrative	Yes	AAA by KCG, Govt.of Gujarat (08/03/2014)	No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

1. Training Programme for Clerical Staff, 2. Festival Advance and Loan for grains and grocery once in a year for Full time support staff, 3. Dresses, umbrella, shoes, torch and bicycle are provided annually. 4. Group Insurance 5. washing allowance to security staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Certificate course in Yoga 2. Diploma course in Yoga 3. Sanskrit Spoken Classes 4. Certificate course in Sanskrit 5. Finishing School 6. No parking without helmet in campus 7. Driving Licence camp every year 8. ST Pass issuance from Campus for commuters 9. Green Audit, Energy and safety Audit of the Campus 10. CCTV Camera in Campus for security 11. Free WiFi to students. 12 More focus on Extension activities. 13 FM Radio 90.4
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Beginning of Sanskrit Spoken Classes in the College.	15/06/2018	10/08/2018	24/08/2018	33
2018	Started Finishing School Classes for the last year students.	15/06/2018	06/09/2018	29/09/2018	57
2018	Beginning of a College Campus FM Radio 90.4 FM for Academic development of the students and society.	04/09/2018	25/02/2019	25/02/2019	10

2018	Organized a Book fair in collaboration with Dr. Navin Shah Book friends Plan. More than 15000 people including citizens and students visited the fair and benefited.	27/11/2018	02/02/2019	04/02/2019	1589
2019	Organized a Mini Marathon Race for spreading Awareness against Plastic in the city with almost 2500 students ran with banners and slogan shouting.	27/11/2018	31/01/2019	31/01/2019	2643
2019	Beginning of a New Scholarship	04/09/2018	23/02/2019	23/02/2019	1

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Painting Competition	31/07/2018	31/07/2018	21	26
Debate	02/08/2018	02/08/2018	8	12
Celebration of Hiroshima Day	06/08/2018	06/08/2018	39	37
Quiz Competition	12/09/2018	12/09/2018	10	14
Celebration of Hindi Day	14/09/2018	14/09/2018	47	35
Prize Distribution in Run for Unity	28/10/2018	28/10/2018	2	2

N.S.S. Annual Camp	19/11/2018	25/11/2018	50	52
Essay Competition	12/01/2019	12/01/2019	24	32
Kite Festival	12/01/2019	12/01/2019	48	202
Rangoli	15/01/2019	15/01/2019	12	7
Mahendi Competition	16/01/2019	16/01/2019	9	18
Food Competition	17/01/2019	17/01/2019	5	1
Best out of Waste Competition	18/01/2019	18/01/2019	4	4
Visit to Banas Dairy	01/02/2019	01/02/2019	72	128
Thalassemia Test	15/02/2019	15/02/2019	142	99
Sports Day Celebration	16/02/2019	16/02/2019	65	91
Talent Morning	18/02/2019	18/02/2019	434	325
Prize Distribution Ceremony	23/02/2019	23/02/2019	387	411
Farewell Function	18/03/2019	18/03/2019	460	402

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college Management is fully conscious about its responsibilities towards Environmental Consciousness. In line with this, we have made the campus Green with the use of Japanese Plantation system which grows more trees in a little space and adds more greenery to the place and emission of more oxygen. Again we have built up two recharge wells in the campus to recharge the wells with rain water and using that water for drinking and irrigation purposes. We have conducted a green audit of the campus which shows our consciousness towards environment and global warming. We have also conducted an Energy and Safety audit of the campus too for the planning of alternative Energy initiatives in the campus and the safety of all the stake holders of the institute. We are planning to make the whole campus using renewable solar energy source by installing Solar panels to cut down on the electricity bills and using the renewable energy efficiently by installing LED bulbs and tubes in class rooms, lobbies and campus. But this project is in pipeline and soon to be implemented with priority basis.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	10
Ramp/Rails	Yes	10
Rest Rooms	Yes	10

Scribes for examination	Yes	10
Provision for lift	No	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	0	05/07/2018	7	S T Pass camp for girls	01	270
2018	1	0	12/09/2018	3	Driving Licence Camp	01	45
2019	1	1	02/02/2019	3	Book Fair	01	1589
2019	1	1	17/09/2019	1	Eradication of Superstition	01	52
2018	1	1	24/08/2018	1	Rakshabandan with People at Old Age Home	01	23
2018	1	1	25/09/2018	2	Seva Camp on Ambaji Fair for Pedestrian	01	25
2019	1	1	03/01/2019	3	Flouride Awareness and Demonstration	01	15

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CODE OF CONDUCT: G.D.Modi College of Arts,Palanpur {Revised}	15/06/2018	Every Institute must have its code of conduct either written or unwritten and they must be followed to maintain the overall decorum, discipline and ethical structure of the institute. We have our own code of conducts for

every stake holder of the institute. They help us functioning the administration of the institute well. Recently we have revised certain codes and time and again, with the changing time and changing patterns of the education, we will have to revise them as per the need of the day. These are published on our institutional website. The college management has its constitution framed in 1961 for Goals and rules that shows its commitment towards Professional Ethics and code of conduct.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Yoga Day	21/06/2018	21/06/2018	131
Motivational Lecture by Jay Vasavada	03/07/2018	03/07/2018	1800
Celebration of Rainy Season	25/07/2018	25/07/2018	715
Celebration of Hiroshima Day	06/08/2018	06/08/2018	76
Cleanliness Campaign in Campus	09/08/2018	09/08/2019	172
Celebration of Teachers Day	05/09/2018	05/09/2018	41
Celebration of Hindi Day	14/09/2018	14/09/2018	82
Blood Donation Camp	27/09/2018	27/09/2018	24
Tree Plantation	11/10/2018	11/10/2018	30
H.I.V. Awareness Rally	01/12/2018	01/12/2018	65
Best out of Waste Competition	18/01/2019	18/01/2019	8
Book Fair	02/02/2019	04/02/2019	1589
Sports Day Celebration	16/02/2019	16/02/2019	156
Womens Day Celebration	08/03/2019	08/03/2019	135

Seva Camp on Ambaji Fair for Pedestrian	24/09/2018	25/09/2018	25
Eradication of Superstition	17/09/2019	17/09/2019	52
Rakshabandhan with People at Old Age Home	24/08/2018	24/08/2018	23

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The institute believes in Ethics and values .The following practices are made compulsory for the stake holders to make the campus Ecofriendly. 1) Ban on Plastic 2) No smoking Zone.3) Clean Campus Green Campus.4) No parking in Campus without Helmet 5) Green Audit of the Campus 6) Water Harvesting 7) Japanese style Tree Plantation for more green cover.8) Botanical Garden 9) Rose Garden 10)Use of Sprinkler and drip irrigation

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The following are the details of two Institutional Best Practices . (1) Yoga Centre (2) Fluoride Awareness Drive

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gdmarts.org/admin/assets-admin/download/Best Practice 2018-19.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

G.D.Modi College of Arts, Palanpur was established to promote and cater to the needs of education in the backward, draught prone and underdeveloped district of Banaskantha, with a vision to spread and promote higher education for sustainable development of the Nation. Its motto is "We shall always go a little further with Better Everyday Spirit." It is the oldest and the biggest college in the District, situated at a central place, in the district headquarter Palanpur, thus a convenient place to reach by road and rail from all the towns and villages nearby. It caters mainly the educational needs of the rural and tribal students. The Management is always ready to stand with the modern trends in education and infrastructure. Out of 12 teachers 11 are Ph.D. holders and one is a creative writer, 5 teachers are Ph.D. guides and have done commendable research work and paper publications. All the teachers make use of ICT tools in their teaching. They have an international exposure too, in attending conferences and publications. The college was first to go for NAAC in the whole region. Our NCC students make us proud by regularly taking part in Republic Day Parade at New Delhi and we have every year in sports, culture and academic achievements at University, state and National level. We have been proud to have an Indira Gandhi National Award to our NSS student. Our students fetch laurels in academic, sports and culture too. They work hand in hand with government agencies in times of disasters, election and provide services in traffic management, cleanliness, maintaining heritage buildings and during Auspicious Ambaji Fair. The college has been conducting green Audit and shows its environmental consciousness through Rain water Harvesting and maintaining Green and Clean Campus. The whole campus has been under CCTV surveillance. A new venture of Community Radio has been started to cater educational and entertainment needs of students and society. The college has a big library, Reading facility, Gymnasium, Turf wicket ground, Pavilion, Open air theatre, AC

seminar Hall, Bus for transportation of students, a cab for teachers. Overall the College is a distinguished and distinct one in areas of academic excellence, sports, culture, research, environment consciousness, social service and community development.

Provide the weblink of the institution

<http://www.gdmarts.org/>

8.Future Plans of Actions for Next Academic Year

The IQAC plans to go for the following programmes and projects for the next Academic Year of 201920. Apart from the regular activities held every year like celebrating the National and world days, celebrating birth centenaries of our National Leaders and regular activities of NSS, NCC, Sports, culture, circles other academic programmes The IQAC plans to go for the following programmes and projects for the next Academic Year of 201920. We plan to organize the following programmes of academic importance. 1) to organize a National Seminar/Conference by English Department. 2) to organize a Faculty development Programme at Institute level. 3) to organize a workshop on NAAC preparation and issues for nearby and interested colleges. 4) to focus on creating more EContent of Faculty lectures for our Radio Palanpur. 5) to organize Blood Donation Camp, Thalassemia testing, and medical checkup camp for students. 6) to strengthen the activities of community services like Fluoride Awareness to prevent rising Kidney related diseases in the region. 7) to strengthen the activities of career counseling and placement. 8) to organize more lectures to help students preparing for Competitive Exams. 9) to introduce a course on soft skill development of students. 10) to send IIQA, AQAR of 201819 and go for the third cycle of NAAC Accreditation. 11) to strengthen the activities of Women Cell 12) to encourage Faculty to go for Minor/Major Research projects. 13) to encourage more participation of Faculty in National/International seminars/conferences. 14) to encourage more publication of papers in UGC approved journals . 15) to increase physical facilities for students like more reading space, more rooms for academic exposure with ICT facilities. 16) to go for NIRF this year. 17) For the more exposure to renewable energy, LED lighting and Solar Panels to be installed in the campus. 18) to encompass more villages under Fluoride testing and Awareness. 19) to create an atmosphere of Higher learning through above means and facilities.