



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

G.D.MODI COLLEGE OF ARTS, PALANPUR

MANAGED BY

BANASKANTHA DISTRICT KELAVANI MANDAL

OPP. S.T.WORKSHOP

PALANPUR-385001

Annual Quality Assurance Report (AQAR)

(Year 2014-2015)

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1.Details of the Institution

1.1 Name of the Institution

G.D.MODI COLLEGE OF ARTS

1.2 Address Line 1

OPP. S.T.WORKSHOP

Address Line 2

NEAR AROMA CIRCLE

City/Town

PALANPUR

State

GUJARAT

Pin Code

385001

Institution e-mail address

gdmca_2000@yahoo.co.in
sgchauhan_2009@yahoo.com

Contact Nos.

02742-253784

Name of the Head of the Institution:

DR. S.G.CHAUHAN

Tel. No. with STD Code:

02742 253784

Mobile:

9426411500

Name of the IQAC Co-ordinator:

PROF. MUKESHKUMAR M. RAVAL

Mobile:

9879573847

IQAC e-mail address:

gdmartsiqac@gmail.com

1.3 NAAC Track ID(For ex. MHCOGN 18879)

GJCOGN11645

1.4 NAAC Executive Committee No. &Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no.is available in the right corner-bottom
of your institution's Accreditation Certificate)

EC/(SC)/01/RAR/49

1.5Website address:

www.gdmarts.org

Web-link of the AQAR:

www.gdmarts.org/naac/AQAR2014-2015.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	71.70	2004	2009
2	2 nd Cycle	B	2.57	2014	2019
3	3 rd Cycle				
4	4 th Cycle				

1.7Date of Establishment of IQAC: DD/MM/YYYY

08/07/2008

1.8AQAR for the year(for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR_2014-15 submitted to NAAC on 26/12/2018

1.10 Institutional Status

University ☒ State ☐ Central Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

| Grant-in-aid + Self Financing Totally ☐ Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☐ Commerce ☐ Law ☐ PEI (PhysEdu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

.....

1.12 Name of the Affiliating University (for the Colleges)

HEMCHANDRACHARYA NORTH
GUJARAT UNIVERSITY, PATAN.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes

Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

07

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

03

2.4 No. of Management representatives

NIL

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and

02

Community representatives

2.7 No. of Employers/ Industrialists

NIL

2.8 No. of other External Experts

01

2.9 Total No. of members

15

2.10 No. of IQAC meetings held

03

2.11 No. of meetings with various stakeholders:

No.

00

Faculty

02

Non-Teaching Staff Students

01

Alumni

00

Others

00

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

NIL

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

NSS workshop for University students

2.14 Significant Activities and contributions made by IQAC

1.	
Plan of Action	Achievements
1. Review of syllabus	1. Reviewed
2. Orientation of new students	2. Executed
3. Application of Common academic calendar for all	3. Executed effectively
4. Expert lectures for all departments	4. Executed uniformly
5. Remedial classes for the weak and the socially and economically challenged	5. Executed on regular bases through motivation and guidance to both faculties and students
6. Boosting research activities	6. Executed uniformly
7. Considering the suggestions made by the NAAC peer team and try to convince the management regarding this.	7. Executed partially
8. to organize prize distribution for scholars and sports persons	8. Executed
9. Organized an NSS workshop	9. Successfully done.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Annexure 1	

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☐ Syndicate ☐ Any other body ☒

Provide the details of the action taken

AQAR was placed before Academic Committee, Meeting of HOD,
Planning Board for approval. And suggestions of these committees are incorporated.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.				
PG	02	Nil	02	Nil
UG	04	Nil	Nil	Nil
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	01	00	01	01
Others				
Total	07	00	03	Nil
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	UG-04 + PG-02 = 06
Trimester	0
Annual	0

1.3 Feedback from stakeholders*Alumni ☐ Parents ☐ Employers ☐ Students ☒
(On all aspects)

Mode of feedback: Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

*Attached the analysis of the feedback in the Annexure - II

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

This year no change in syllabi took place.

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
13	NIL	12	NIL	01

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	09								09

2.4 No. of Guest and Visiting faculty and Temporary faculty

06

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	08	12
Presented papers	03	08	06
Resource Persons	00	02	04

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Remedial Coaching / Power Point Presentation / Movie Show/ Debate, group discussion, Factory and co-operative society visits for students of Economics, Activities of three circles of Gujarati, English and Sanskrit etc.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

No

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02

2.10 Average percentage of attendance of students

81.5

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	525	12.95	48.38	6.47	25.52	93.33
M.A	202	18.31	57.92	5.44	14.85	96.52

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Contribution:-

- IQAC prepares formal teaching plan with the help of Heads of all Departments. This plan is then delivered to teachers and students for implementation.

- IQAC sees to it that the teachers and learners get required infrastructure to support the teaching learning process.
- All teachers are supposed to present minimum one research papers at National / International level Seminars/ workshops/ symposiums and get it published in journal with ISSN every year.
- Freedom to purchase/ recommend books to any student or teacher for college library.

Monitoring:-

- Periodic assessment of teaching learning process is done by collecting monthly reports from the teaching staff about the coverage of syllabus during that particular month.
- Feedbacks are taken from students to review the performance of teachers.
- All the students are required to submit assignments in each paper.
- .

Evaluation:-

- Academic evaluation is carried out by the Principal and HODs through the feedback obtained from students. IQAC analyses the feedback taken for follow up actions.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	NIL
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	NIL
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	NIL
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	16	NIL	06
Technical Staff	00	00	NIL	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Availability of six Research Guides in subjects i.e. English, Gujarati, Sanskrit for M. Phil. and Ph.D.
- Notifications of research project from various funding agencies are brought to the notice of teacher in order to enable them to apply for the project.
- faculties from the staff were encouraged to apply for Minor Research
- Teachers are sent to the seminars and programmes related to research
- The problems faced by researchers are paid attention to and sincere efforts are made to solve them.
- Rich computerized library with INFLIBNET and NLIST facility caters to the need of the researchers.
- Special library facility is given to Ph.D. and M.Phil. Scholars belonging to our institute as well as other institutes in surrounding areas.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	-----	_____	_____	_____

3.3 Details regarding minor projects

	Completed	On going	Sanctioned	Submitted
Number	NIL	3	3	nil
Outlay in Rs. Lakhs		340000/00		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	NIL	-----	-----
Non-Peer Review Journals	-----	9	
e-Journals	-----	-----	-----
Conference proceedings	-----	-----	-----

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	2014-15	UGC	340000/00	340000/00
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects (other than compulsory by the University)	NIL	NIL	NIL	NIL
Any other(Specify)	01	Govt. Of Gujarat	110000	110000
Total			450000/00	450000/00

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences/workshop organized by the Institution

Level	International	National	State	University	College
Number	NIL	2	2	NIL	NIL
Sponsoring agencies	-----	UGC	UGC Govt. of Gujarat	-----	-----

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist.	College
00	NIL	NIL	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution who are Ph.D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: University level State level
National level International level

3.22 No. of students participated in NCC events: University level State level
National level International level

3.23 No. of Awards won in NSS: University level State level
National level International level

3.24 No. of Awards won in NCC:	University level	00	State level	00
	National level	04	International level	00

3.25 No. of Extension activities organized

University forum	00	College forum	03	
NCC	00	NSS	02	Any other 00

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Mini Marathon Race every year with a theme of social awareness.
- Students visit to Old people's home
- Thalassemia test for first year students
- Blood donation camps
- Tree plantation and cleanliness drive in the city and in campus.
- Water harvesting in the campus.
- cleaning of the heritage places in the city.(Mithivaav at Bahadurganj)
- Institutional scholarships for scholars and sports persons.
- Educational and environment tours for students.
- Adopting a village for NSS activities for three years.
- Superstition removal programmes
- Aids awareness programmes and rally.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (square metre)	46851.82	----	Donation	46851.82
Class rooms	19	--	Management	19
Laboratories	01	00	Management	01
Seminar Halls	01	00	Management	01
No. of important equipment purchased ($\geq$ 1-0 lakh) during the current year.	----	935416	UGC	935416
Value of the equipment purchased during the year (Rs. in Lakhs)	1228394	2250	UGC and Management	1230644
Others				

4.2 Computerization of administration and library

We have been working on computerisation of the books under the INFLIBNET scheme. Bar-coding and classification of books is under process. Our college library has E-connectivity having 6000+ E-journals, 97000+ E-books under the INFLIBNET-GUJCAT scheme. Admin work has been shifted to a new building and all the work related to administration has been done through computers.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1639	557764	153	14220	1792	571984
Reference Books	2806	1501070	511	227850	3317	1728920
e-Books	3135000	NLIST	--	--	3135000+	--
Journals	60	29575	--	--	60	29575
e-Journals	6000+	NLIST			6000+	NLIST
Digital Database	--	--	--	--		
CD & Video	50	N.A			50	N.A
Others (specify)	36090 total books	N.A	---	--	36090	N.A

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	34	01	22	01	00	07	11	09
Added	05	00	00	00	00	00	00	00
Total	39	01	22	01	00	07	00	09

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Internet access to students and staff is already available in library and staff room. Computer training to admin staff is given by our BCA college staff. Four class rooms are ICT enabled. Attendance of teachers is taken through BIOMETRIC machines.

4.6 Amount spent on maintenance in Rs :

i) ICT

31975/00

ii) Campus Infrastructure and facilities

4366/00

iii) Equipments

10920/00

iv) Others

00

Total :

47261/00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Prepared Time table and Exam Schedule
2. Arranged expert lectures for career guidance and academic surge and arranged for placement at local level.
3. Organised Campus interview for U.G. and P.G. Students.
4. Spread awareness towards various scholarships.
5. Organised prize distribution for sports, culture and academic achievements.
- 6 Helping the students in getting driving licence, ST pass and opening of bank accounts.
- 7 Educational and Environment tours
- 8 Organizing blood test camps and thalassemia test for students

5.2 Efforts made by the institution for tracking the progression

- The departments continuously observe the students' attendance in the class, their participation in extra-curricular activities and performance in internal exam throughout the year. The IQAC keeps watch on all routine activities ranging from admission to academic research.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1806	495	----	----

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men

No	%
1090	47.37

Women

No	%
1211	52.63

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
562	516	147	894	38	2157	524	540	167	1042	28	2301

emand ratio 100%

Dropout : 01.5%

D

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students are guided for competitive exams like GPSC, Panchayat Seva, Police Department etc. Expert lectures are organized regularly to guide them in their preparation. Library hours are extended for such students. The students are also given exposure to the experts of different fields.

No. of students beneficiaries

700

5.5 No. of students qualified in these examinations

NET	NIL	SET/SLET	NIL	GATE	NIL	CAT	NIL
IAS/IPS etc	NIL	State PSC	03	UPSC	NIL	Others	15

5.6 Details of student counselling and career guidance

Career Counselling and Placement Cell activities are conducted under the banner of UDISHA Club. In the academic year 2014-15, the following activities were conducted.

- 1) The Guest lecture of Dr. Rakesh Damir was organised on Interview Skills and How to Prepare Resume
- 2) Tanu Motors and Aditya Birla Insurance were invited for the campus placement. 04 Girls and 7 boys were selected in the interview. 54 students participated in the campus placement.
- 3) Dr. Mihir M Dave, coordinator of the club, guided the students pertaining to various career opportunities and soft skills throughout the year in the extra lectures allocated for the activities

No. of students benefitted

167 students got the benefits of career counselling and soft skills development activities.

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
06	54	11	NIL

5.8 Details of gender sensitization programmes

- Women empowerment and gender sensitization are the concerns of our college.
- Save Girl child, Stop Female feticide, Women Empowerment Programmes etc. are regularly organized in the college.
- The Women Cell conducted various awareness programs on gender equity, gender integration, female health related awareness problem, sexual harassment, legal help for ladies, Hygiene during periods, Distribution of sanitary pads, other orientation programmes for girl students.
- Girls are given training in horse riding and rifle shooting. 45 girls of the college benefitted with it in 2014-15.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

106

National level

06

International level

00

No. of students participated in cultural events

State/ University level

15

National level

01

International level

00

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

03

National level

01

International level

00

Cultural: State/ University level

02

National level

00

International level

00

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	7	21500
Financial support from government	1208	3968756
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs	: State/ University level	00	National level	00	International level	00
Exhibition:	State/ University level	00	National level	00	International level	00

5.12 No. of social initiatives undertaken by the students

- Cleanliness drive in college campus
- Plantation programme in the college
- Rally for AIDS awareness
- Village cleanliness during NSS camp
- Voter awareness, Save Girl Child programmes
- Eradication of addiction programme
- Move for abolition of Superstitious thinking
- Awareness and practice of Yoga on World Yoga Day
- Awareness for fluoride in the villages nearby
- Project Nirmaan
- Blood Donation for the needy.

5.13 Major grievances of students (if any) redressed: **Parking issue of students is solved. Helmet for two wheelers made compulsory for entering into campus.**

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

1. To help the students achieve their aspirations.
2. To create environment conducive to the all-round development of students.
3. To inculcate in students the virtue of hard work, honesty, fairness, tolerance etc.
4. To prepare fearless men and women who can strike off the vagaries of life.
5. To award scholarships and prizes and also grant aid to needy students.

6.2 Does the Institution has a management Information System

- Yes
- Yes, the institution has a management information system.
 - The college publishes annual audited account report for the information of the management.
 - It also publishes annual magazine “Parnasha”, highlighting the academic and extra-curricular activities of the institute.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- College follows the syllabus prescribed by Hemchandracharya North Gujarat University religiously. Normally University updates the syllabus of each subject every three years.
- Two of our faculty members are regular members of Boards of Studies (BoS). Suggestions of IQAC are put up in the BoS of university through these members.

6.3.2 Teaching and Learning

- Departmental planning of workload, academic and extra-curricular programmes
- Preparing Academic Diary by the Faculty members
- Expert lectures, educational tours, interdisciplinary lectures etc.
- Remedial classes for weak and slow learners
- Motivation and scholarship for rank holders
- Unit tests and Continuous Internal Assessment Programmes.
- Assignments and project work
- Seminars, Presentations
- Feedback forms for students are integral part of teaching.

6.3.3 Examination and Evaluation

- College examination committee holds Internal Exams as per the norms of the University.
- Confidentiality of examination process i.e. paper drawing, printing, conduction of examination, evaluation
- Regular assessment of the students through Unit Tests
- Display of Internal Evaluation Results on college notice board.
- Distribution of University results and its analysis.
- Next year's plan for better results on basis of current year's result analysis.

6.3.4 Research and Development

- The Research Committee in college encourages research. Proposals for Minor Research Projects are sent to UGC by teachers.
- Live telecast of educational programmes by Higher Education Department of Gujarat.
- The research scholars are provided Books, Journals, equipment etc. To cultivate among students a sight for research, students are guided to prepare research papers

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The college has a rich library with more than 36,000/- books, 60 journals, and periodicals and 50 CD/Video
- The library has Wi-Fi connectivity and 10 computers, 7 for students' use. There is SOUL and INFLIBNET and NLIST facility in the library.
- Photocopy facility is available for Students. Reading room facility for students even after college hours is being created.
- There is a facility for research students at a separate floor with specially designed table – chair and laptop connectivity and charging points.

6.3.6 Human Resource Management

- Teachers are given enough scope for development in their respective fields/subject.
- Teachers are given special leave and other facilities for research.
- Required books/ magazines /periodicals, equipment are purchased for staff and research scholars in the College.
- Teachers are given leaves and D.A. and registration fee for participation in seminars, workshop etc.

6.3.7 Faculty and Staff recruitment

- Faculty is recruited as per Government guidelines and UGC rules.
- The college management also appoints faculty and Non-Teaching staff on ad-hoc basis where regular teachers are not appointed by the government.

6.3.8 Industry Interaction / Collaboration

- As such there is no direct industry interaction for Arts Colleges. But the local companies, insurance companies and showrooms of multinational companies visit college for recruitment.

6.3.9 Admission of Students

Admission of students is done in the college strictly on merit basis and maintaining all the rules of reservation. Merit lists of all the categories are declared on notice board and students are given sufficient time to pay the fees.

6.4 Welfare schemes for

Teaching	05
Non-teaching	04
Students	06

Teaching	• Group Insurance for staff. • Travel Loan for International Conference abroad • Study Leave • Maternal Leave for women staff • Loan facility from Staff Credit Society
Non-teaching	• Group Insurance for staff. • Free Uniform • Loan facility from Staff Credit Society • Festival advance and grains advance twice in a year.
Students	• Book bank facility for poor students. • Accident insurance of Rs. 1 Lakh by Govt. of Gujarat to each student. • Driving licence and St Pass facility from the campus. • Scholarship from management and state government. • Xerox facility at minimum rate. • Free Internet and computer facility in library.

6.5 Total corpus fund generated NIL

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	KCG	No	NO
Administrative	yes	KCG	Yes	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Nil

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

The college Alumni provides support to the students by remaining present in functions and give moral and financial support to management wherever needed. Alumni manages for breakfast and tea during public functions like Marathon Race and cleanliness drive in the city and heritage sights.
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6.12 Activities and support from the Parent – Teacher Association

Parent Teacher Association is fully co-operative in the college and provides inputs and suggestions on various occasions and meetings, by remaining present, regarding the issues faced by students. It also helps in getting scholarships for the students.
--

6.13 Development programmes for support staff

- College organises regular meeting with the support staff and sends staff members for training scheduled by Government and by University and college.
- The support staff members are given soft skill training every year, especially of Computer Operative Skills to make the administration smooth, effective, accurate and time saving for the students and the institute as well.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plastic is banned in the campus and more and more trees are grown in the campus to make it eco-friendly. Water harvesting in campus is also done every year in rainy season to keep the water levels up in this drought prone area. Campus is kept neat and clean and green.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Administrative block has been shifted to a new building and all the administrative processes are handled from there resulting into a peaceful and chaos free atmosphere in the classrooms and in main building.

Teachers have started teaching through power point and using ICT facilities.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- College has been religiously pursuing recommendations of the NAAC Peer Team.
- Three teachers have applied for Minor Research Projects to UGC. Three teachers are pursuing their MRPs.
- Skill development programmes for students for the English language skills are being carried out successfully.
- A new Reading room is provided to the students for reading facilities during and after college hours. The adjoining room of library is spared for this additional reading room.
- Strengthened the college library with more books.
- AIDS awareness rally and programme conducted successfully.
- Clean Campus, Green Campus, Safe Campus was given more concentration. Cleanliness, Plantation and safety measures were given priority.
- Implementation of Academic Calendar is executed fully
- Review of syllabus and orientation of students done satisfactorily
- Student feedback on course and teachers are taken.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Each department in the college involves themselves with some special practices either academic or social. These practices involve the activities like English Proficiency Classes, career guidance to Students, Awareness programmes about the preservation of environment and campus, programmes to revive the popularity of Sanskrit as a subject, and training of co-operative activities, Shunya Baxi Vartul of Gujarati Department, Upon Avon Circle of English department and Prahaladandev Sanskrit Sahitya Sabha, women empowerment programmes by Women's Cell of the college, activities of Udisha Club etc. The institution proposes to present following activities as the Best Practices during the year 2014-15.
- Upon Avon Circle
- Project Nirmaan

* ***the details in annexure iii***

7.4 Contribution to environmental awareness / protection

The campus is eco-friendly and plastic free. Campus has two wells for water harvesting, a lush green ground and full of trees and plantations all around. Students are inspired to keep the campus clean through direct interaction and through meetings and lectures. Lectures on environment awareness and dangers of pollution are organized in collaboration with Forest Department. Environment tours are also organized at Jassore Sloth Bear Sanctuary and Balaram wild life Sanctuary.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- A premier institute with highest number of students in the district.
- A wide variety of courses for students – Highly Qualified, experienced, techno-savvy, dedicated Staff.
- Rich Alumni & economically sound Management to boost the progress of the college
- Research oriented ICT equipped infrastructure
- One of the best libraries in the University
- Unique records in Sports & Cultural Activities in H N G University.

Weakness

- Weaker background in English
- Majority of students belonging to rural areas
- Remoteness of villages causing irregularity of students
- Unfair education policy and exam oriented students.
- Insufficient staff in teaching and non-teaching.

Opportunity

- Rural students with raw talent can easily be groomed by proper training.
- Better chances of preparing a quality mass
- Jobs in teaching profession at various levels, competitive exams, translation, proof-reading, editing etc. can be availed
- To produce good human beings and thereby prepare healthy society.

Challenges

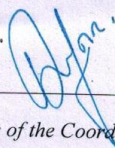
- To inculcate positivity towards English in students
- To guide students towards utility of humanities and knowledge.
- Prepare students for the main stream world of competition.
- Make the students knowledge oriented rather than exam oriented.
- Create better job opportunities
- Limited time to teach as well as reach the students
- Bring the students to the class
- Technology becoming a hindrance rather than a help

8.Plans of institution for next year

From the routine review of syllabus and time table, the IQAC plans following programmes to be initiated throughout the next year.

- 1) To organize two national level seminars or conferences in the college..
- 2) To organize a state level seminar / conference in the college.
- 3) To organise a blood donation camp in campus.
- 4) To organize a Thalassemia test for the first year students.
- 5) To organize an environment tour along with lectures with the help of forest department.
- 6) To strengthen the activities done by Udisha Club.
- 7) To start a course in Yoga.
- 8) To organise university level lectures.
- 9) To organize a mini marathon race for awareness of any current topic.
- 10) To strengthen the activities of women cell
- 11) To strengthen the area of student support activities.

Prof. Mukeshkumar M Raval



Signature of the Coordinator, IQAC



Name Dr.S.G.Chauhan



Signature of the Chairperson, IQAC
Principal
G. D. Modi College of Arts
PALANPUR-385001

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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ACADEMIC CALENDAR (2014-2015)		
ANNEXURE - I		
For University Department and affiliated college under the faculties of Arts, Commerce, Science, MSc (CA & IT) Education Rural Students, BBA, BCA, Both fro U.G. & P.G. Courses.		
Sr. No.	Particulars	Date
1	Beginning of the Academic Year	16-06-2014
2	Date of Completion of the Admission * -- Under Graduate -- Post Graduate Departments / Centers	21-06-2014
3	Commencement of Teaching Work -- Colleges I Department -- Semester I & III & V	23-06-2014 to 28-06-2014
4	Last Date of Submission of P.G. Registration forms to the University* Last Date of Submission of the First Year Under Graduate Enrolment forms	14-08-2014
5	Internal Test *	End of the Exam to 18-10-2014
6	End of the First Term	21-10-2014
7	University Examination (October-December) (ATKT) (Semester-I-III & V all exam. of CBCS)	07-10-2014 to 21-10-2014 17-11-2014
8	Diwali Vacation	22-10-2014 to 11-11-2014
9	Beginning of the Second Term (Sem. II & VI) (Sem. IV) - Begining of A.T.	24-11-2014 to 29-11-2014
10	Internal Test (Preliminary Examination) Colleges / Rural Studies	16-03-2015 Examination end
11	University Examination (March-April) Without CBCS CBCS Sem : 2-4-6	02-03-2015 21-03-2015 23-03-2015
12	End of the Second Term Colleges Department	25-04-2015
13	Summer Vacation	27-04-2015 to 14-06-2015
* It is likly to be change in M.B.A. and M.C.A. Programme after the Compliation of central addmission process.		

College Academic Calendar

Sr. No.	Month	Activities
1	June	Admission of B.A. Sem. III, V & M.A. Sem. III Counselling for 1 st Year Admission Admission of B.A. Sem. I & M.A. Sem. I Celebration of Yoga Day
2	July	Beginning of B.A. & M.A. Academic Work B.A. Sem. I Students Orientation Selection of NCC Cadets for National Competitions / NSS Volunteers NSS Annual Shibir at Vasana Village Varsha Geet Celebration (Rain Songs)
3	August	Teaching Work & Objective Test Independence Day Celebration (15 th August) Academic Tour Cleanliness Drive in the city and campus
4	September	Environment Tour B.A. & M.A. Assignment / Seminar at College level 5 th September Teacher's Day Celebration Swarnim Gujarat Programme – Saptadhara 24 th Sept. NSS Day Celebration Hindi Day Celebration
5	October	Navratri Celebration Youth Festival B.A. & M.A. Internal Exam Sports Activities

6	November	University Exam for B.A. & M.A. Diwali Vacation NCC Day Celebration Yoga Shibir
7	December	1st December, AIDS Day Celebration and Rally Admission of B.A. Sem. II, IV, VI & M.A. Sem. II, IV
8	January	Republic Day Celebration (26 th January) Traditional Day Celebration Kite Festival Mini Marathon Race Guest Lecture Thalassemia Test Prize Distribution Programme
9	February	University Level Guest Lectures Vaanchan Shibir Assignment & Seminar Educational Tour Celebration of Matru bhasha Gaurav Divas(Mother tongue Day)
10	March-April	Internal Exam & Evaluation Re-Test University Exam & Evaluation

Feedback: 2014 -15

1. Students’ Feedback On Course		
Grade	Grading By Students’	Remark
Excellent	38.23	The feedback from students indicates the appropriateness of the syllabus. Most of the students are found happy with the syllabus and course content.
Very Good	47.05	
Good	8.82	
Average	5.88	
2. Students’ Feedback on Teacher		
2 All Teachers’ Average		Remark
Grade	Rating By Students’	The feedback from students indicates that they are satisfied by the performance of the teachers in teaching. Most of the students are found appreciating highly the teaching methods adopted by the teachers. The number of students who are found dissatisfied with their teachers are very low.
Highly	67.64	
Appreciably	26.47	
Moderately Poorly	5.88	
Poor	---	
3 Overall Rating of Programme By Students		Remark
Grad	Grading By Students’	The overall rating given by the students to the programme is really good. only few students find it ineffective but their ratio is negligible.
Very Good	47.15	
Good	45.18	
Average	7.60	
Poor	0.19	

Annexure - III
BEST PRACTICE - I

1. Title : Upon Avon Circle

2. Goal:

- In the times of globalisation, privatisation and liberalisation and decreasing distance between human beings from different corners of the world, an Indian cannot lag behind in connecting himself with the world. The most important power that can establish connection between the Indians and the people of other nationality is nothing but the knowledge and usage of English as a medium of expression. Our students are far behind compared to the other states of the country, as far as the knowledge of English is concerned. The rate of higher education among the students of this area of the state is also very low. Therefore it is necessity to take initiatives to inculcate positive attitude towards English and its literature among the students first of all and thereby bring such students near main stream users of English. The aims of several initiatives undertaken by the College are:
- To create awareness among the students about the need of English in present scenario and make them familiar with the best of English literature and English movies in order to awake them as a modern student.
- To provide an opportunity to students to use English actively.
- To encourage the students towards proficiency of English.

3. Challenges:

- Poor and remote background of the students
- Lack of quality teaching at primary and secondary level of schools.
- To make the students understand and correctly use English.

4. The Practice:

Several initiatives are undertaken to meet the above mentioned goals:

- Observing the interest level of students towards English at the initial stage
- Convincing the students towards the learning of something other than routine syllabus
- Gradually introducing simple to tougher usage of English through listening, reading writing and speaking through songs and movies.
- Introducing tougher usage of English through the activities like Elocution Competition, Essay competition, Poetry recitation, Literature Quiz etc..
- Encouraging them to write and express themselves in poems, letters and small stories.

- Positively pressurising the students to increase their usage of English among friends as well as with the teachers.
- Provide them the exposure to modern English through international sports, films, drama, etc.

5. Evidence of Success:

- Some raw students at initial level showed reasonable proficiency in English.
- Students are benefitted in their efforts of cracking competitive exams of all kinds.
- Some showed interest in creative writing specially in poetry.

6. Problems Encountered and Resources Required:

- No financial problems were encountered in undertaking measures to establish this new way of learning English.

BEST PRACTICE - II

1. Title : Project Nirmaan.

2. Goal:

- Banaskantha is a very drought prone area and devoid of employment and opportunity of labour at local level. There are so many slums in the city where children are devoid of their basic right of education. It is really a pitiful condition. To cope up with this, a team of brilliant students from all the departments of college is made and distributed them a particular slum area to visit and calculate such children. The team is then allotted particular area to visit every Sunday and impart basic education through entertainment. Thus providing them with a bit of basic education and make them proficient in learning and convince their parents to send them in nearby govt. Schools.

3. Challenges:

- Poor background of the children in slum area.
- To convince the parents of such children for sending them to a particular place.
- Regularly visit the slums and sacrifice the holiday.
- To provide basic kits like paper and pen/pencil and other literature.
- To manage this activity without proper financial input.

The Practice:

- Observing the interest level of children, the focus was given to gather more of them in a while.
- Convincing the students to come regularly.
- To provide them a chocolate at every visit to keep them coming.
- Basic knowledge of alphabets through pictures is given.

- More focus is kept on storytelling and jokes to keep their interest alive.
- Regular interaction with their parents.
- Encouraging them to speak more about themselves and thus make them more confident.
- To provide them with used books, clothes etc. collected from various sources.

5. Evidence of Success:

- Some children who were hesitant to come earlier are coming regularly.
- Children are waiting for the Nirmaan team on every Sunday.
- Some parents have promised to send their wards in schools.
- Some students are great learners and learn very fast what is taught to them.

6. Problems Encountered and Resources Required:

- Finance is a major constraint as every week something has to be brought to them.
- The students found it difficult to collect used things on regular basis.
- Regularity of the students who visit the slums is difficult to maintain.
- Without infrastructure and resources the practise is continued under the shade of trees.